

SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER



SESSION 2023-24

Criterion 1: Circular Aspects

1.1.2 Proof of revision (BOS Minutes) carried out in the syllabus during the year: 2023 – 24



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

SOPHIA GIRLS' COLLEGE (AUTONOMOUS, AJMER) DEPARTMENT OF ECONOMICS BOS MEETING MINUTES 2023-24

Mode – Through online google meet (Meet Link- <https://meet.google.com/fwu-jwqr-iuc>)

Date – 10/07/2023

Time – 6:00 pm

The meeting of board of studies (BOS) for the department of economics was held on 10/07/2023 at 6 pm through online mode.

The following members were present in the meeting:

S.NO.	NAME	DESIGNATION	REPRESENTATION	
1	Ms Divya Mishra	HOD	Convener	<i>C. Singh</i>
2	Dr. Suman Bhatia	Principal Government College Kanwar Nagar Brahmapuri	Vice Chancellor Nominee	(online)
3	Dr. Usha Rathi	Professor Government Girls' College Magra Punjala, Jodhpur	Academic Council Nominee (Subject Expert)	(online)
4	Dr. Deepa Soni	Assistant Professor Dept. of Economics, MLSU, Udaipur	Academic Council Nominee (Subject Expert)	(online)
5	Mrs. Vinita Rathore	Industry Expert Green Heritage Village	Industry Expert	(online)
6	Ms. Shubha Gupta	Assistant Professor REA, Ajmer	Principal Nominee (Alumni)	(online)
7	Dr. Sr. Rani	Faculty, Department of Economics		<i>Dr. Rani</i>
8	Ms. Kumud Khatri	Faculty, Department of Economics		<i>Kumud</i>
9	Ms. Pratishtha Pandey	Faculty, Department of Economics		<i>Pratishtha</i>
10	Ms. Ishmeet Sodhi	Faculty, Department of Economics		<i>Ishmeet</i>
11.	Ms. Riya Poswal	3 rd year student Eco Hons.		(online)

Agenda: -

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.A. Economics *Honours and* B.A. Economics Honours with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.A. Economics *Honours and* B.A. Economics Honours with Research 2023-24.
5. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.

Meeting started with a short prayer by Dr. Sr. Rani, thereafter convener Ms Divya Mishra welcomed and introduced all the BOS Committee members and the members of the Department. The meeting started by presentation of PPT by Ms. Divya Mishra which highlighted the following points in front of the BOS Members.

- Information about the BOS Minutes and ATR of the year 2022-23.
- The members were informed about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
- The members were also informed about the new program study for the session 2023-24 under NEP and the new curriculum design was discussed which includes two majors and one minor. The curriculum design was approved by the BOS members. Dr. Suman and Dr. Usha proposed to pass the minutes and this was seconded by Dr. Deepa Soni. It was passed unanimously.
- Proceeding further with the permission of the members the agenda for the session 2023-24 was read by Ms. Divya Mishra
The syllabi of economics (BA/HONS SEM I to VIII) 2023-24 was presented by the convener and the HOD Ms. Divya Mishra. After going through it in detail, a few changes were suggested by the members.

The members recommended:

1. Dr. Deepa Soni suggested to eliminate the P.Sweezy model of Oligopoly market from the 3rd Unit of Principles of Microeconomics (Sem I) because of its irrelevance in the competitive exams.
2. Ms. Shubha suggested to introduce recent changes in national income accounting in Macroeconomics. Also, eliminate the topic 'quality of life' in 1st Unit and introduction of trade cycle in 3rd Unit of Principles of Macroeconomics (Sem II) which was supported by Dr. Usha Rathi.

3. Members also suggested to reframe the sequence of Unit 2nd and 3rd in the paper 'Growth and Development' (Sem IV).
 4. Dr. Deepa Soni suggested to introduce the topics oligopoly and asymmetric information in Advanced Micro Economics (Sem VII).
 5. Members appreciated the efforts of the department in introducing new papers like 'Behaviour Economics', 'Advanced Microeconomics' and 'Advanced Macroeconomics'.
- After this the members were also informed about the Multidisciplinary Course to be offered by the department. The syllabus of the same is also discussed by the members. After a valuable discussion it was approved that department should run 'Contemporary Economic Issues' as a multidisciplinary course because of its importance in the competitive exams. It was also suggested by the members that the current economic terminologies should also be introduced in the course.
 - The syllabus of the Skill Enhancement Course (SEC) was also discussed with the members. It was informed that in Sem I department will offer Basis Statistics and in Sem III department will offer Basic SPSS. Members appreciated and approved the syllabus of both SEC papers.
 - The examiner panel for the session 2023-24 was also presented discussed and approved by the BOS members.
 - Under the NEP Internship and Community Engagement programs are very important, so the members were informed about the preparedness of the department to undertake these programs and were also informed about the previous internship programs done by the students.
 - Information about the MOUs signed with various institutions and activities undertaken by the same was also discussed.
 - Information about the departmental activities conducted in the previous session such as successful organisation of 'International Workshop on Data Analysis using SPSS and R language', Departmental Quiz, Social Outreach Program, Educational Visit to Tilonia, Launching of Departmental Magazine 'Economica' was given to the BOS members. They acknowledge the efforts of the department towards the wholistic development of the students.
 - Brief about the student progression, alumni placements, stakeholders' feedback for the session 2022-23 was also given to the members. The committee was apprised about the results of the last semester where 80% students (HONS and PASS COURSE) in I, II, III Year scored distinction in economics. The committee appreciated the achievements of students and hard work of faculty.
 - Information about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
 - Courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP

Economics as Major

S. No.	Name of the Course	Employability, Skill development and Entrepreneurship
1	Principles of Microeconomics	Employability
2	Principles of Macroeconomics	Employability
3	Statistical Methods for Economics	Employability
4	Money, Banking and Financial Markets	Employability
5	Growth and Development	Employability
6	Indian Economy	Employability
7	International Economics	Employability
8	Mathematical Economics	Employability
9	Environmental Economics	Employability and Skill Development
10	Public Finance	Employability
11	Advanced Microeconomics	Employability
12	Basic Econometrics	Employability and Skill Development
13	Advanced Macroeconomics	Employability
14	Behaviour Economics	Employability and Skill Development

Economics as Minor

S. No.	Name of the Course	Employability, Skill development and Entrepreneurship
1	Principles of Microeconomics	Employability
2	Principles of Macroeconomics	Employability
3	Statistical Methods for Economics	Employability
4	Indian Economy	Employability

Multidisciplinary Course offered by the Department of Economics – Contemporary Economic Issues (The core seeds to familiarises students with basic concepts related to the economics survey and union budget as well as state budget it AIMS to equip students with sufficient knowledge and skills to analyse these documents.)

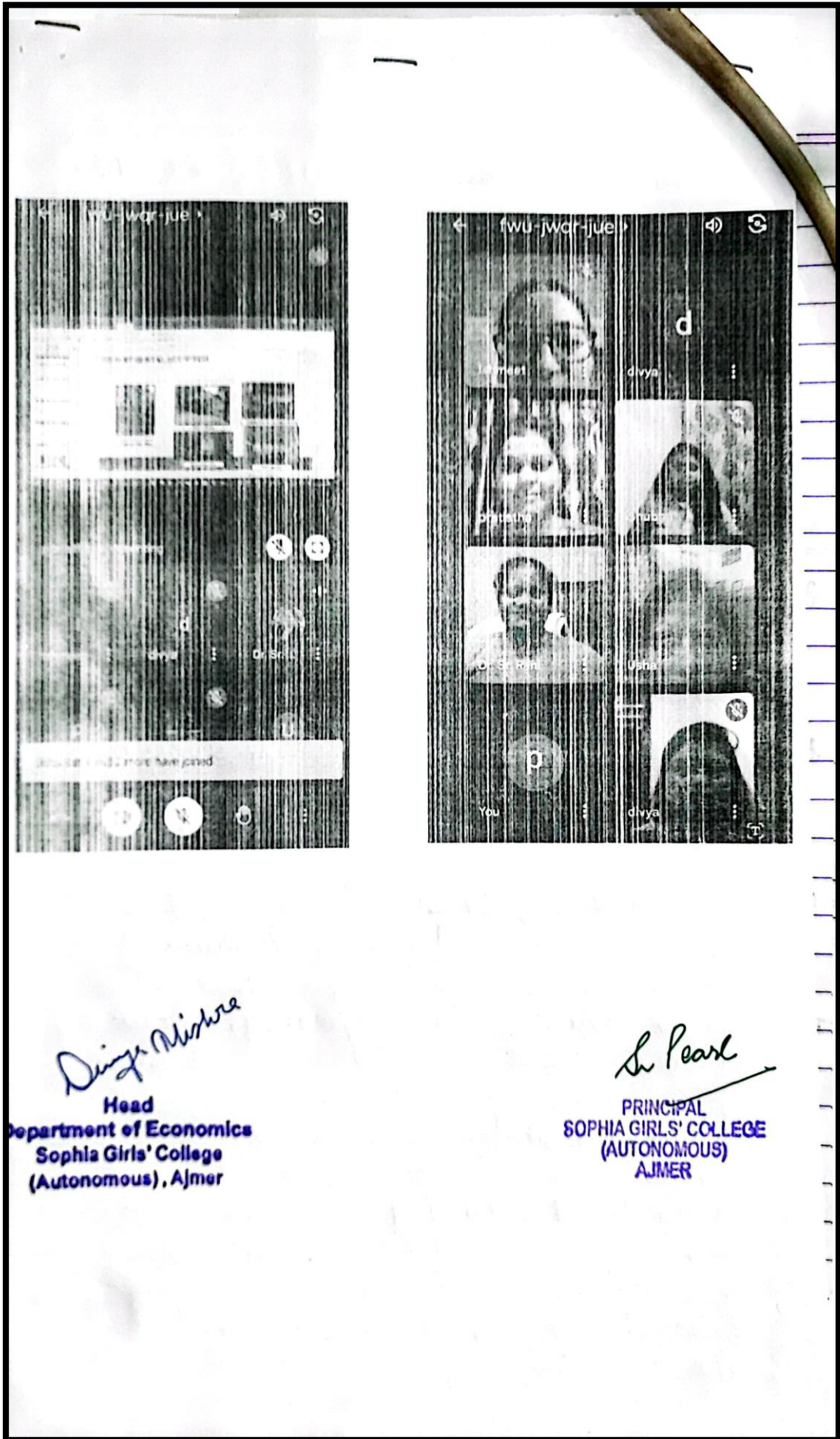
Skill Enhancement Course

1. Basic Statistics
2. Basic SPSS

- After the successful completion of the meeting, the vote of thanks was given by Ms. Ishmeet Sodhi.

Ishmeet Sodhi
Head
Department of Economics
Sophia Girls' College
(Autonomous), Ajmer

Ishmeet Sodhi
PRINCIPAL
SOPHIA GIRLS' COLLEGE
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Divya Mishra

**Head
Department of Economics
Sophia Girls' College
(Autonomous), Ajmer**

S. Pearl

**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

DEPARTMENT OF ENGLISH

BOARD OF STUDIES MEETING

Date-11/07/2023

The BOS meeting was held on the 11th of July, 2023, via Google Meet. Prof. Sandra Lee (Head, Department of English) welcomed all the members.

The following members were present for the meeting:

Sl. No.	NAME	DESIGNATION	REPRESENTATION	SIGNATURE
1.	Mrs. Sandra Lee	Head, Dept. of English, Sophia Girls' College, Ajmer (Autonomous)	Convener	<i>Sandra Lee</i>
2.	Dr. Kshamta Chaudhary	Head, Department of English, Vardhaman Mahaveer Open University, Kota Rajasthan	Vice Chancellor Nominee	Online
3.	Dr. Praveen Mirdha	Associate Prof. Dept. of English, Govt. Girls College, Ajmer	Academic Council Nominee	<i>Praveen Mirdha</i> 26/07
4.	Dr. Rajshree Ranawat	Assistant Prof. Dept. of English, JNVU, Jodhpur	Academic Council Nominee	Online
5.	Dr. Atiqa Kelsey	Head Dept. of English, St. Xavier's College, Jaipur	Subject Expert	Online
6.	Ms. Yashaswini Rathore	Research Scholar (ICG)	Principal Representative (Alumna)	<i>Yashaswini</i>
7.	Ms. Malecha Wasay	M.A- English (Final)	Principal Nominee (Student)	Online
8.	Ms. Sonal Sharma	Member, Dept. of English	Member	Online
9.	Sr. Vinita Xalxo	Member, Dept. of English	Member	<i>Vinita Xalxo</i>
10.	Ms. Priya Cornelius	Member, Dept. of English	Member	<i>Priya</i>

11	Ms. Karishma Jangeed	Member, Dept. of English	Member	<i>Karishma</i>
12	Ms. Anushikha Massey	Member, Dept. of English	Member	<i>Anushikha</i>
13	Ms. Ayushi Yadav	Member, Dept. of English	Member	<i>Ayushi</i>

AGENDA-

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.A. English Honours and B.A. English Honours with Research 2023-24 as per the NEP guidelines leading to generation of employability, skill development and entrepreneurship as per the NEP.
4. To consider and approve syllabi of B.A. English Honours and B.A. English Honours with Research 2023-24.
5. To consider and approve syllabi of M.A (Previous) English 2023-24.
6. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
7. To consider and approve the Panel of Examiners for the session 2023-24.
8. To inform about the Departmental Activities and achievements during the session 2022-23.
9. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
10. Any other matter with the permission of the chair.

MINUTES OF THE MEETING-

- Ma'am Sandra Lee, the Convener, welcomed all the members of the BOS. Ms. Priya Cornelius presented the minutes of the last meeting, the Agenda and the Action Taken Report. The minutes were proposed to be passed by Prof. Praveen Mirdha and seconded by Dr. Atiqa Kelsey. The minutes and the Action Taken Report were passed unanimously by the BOS members.
- Ma'am Lee apprised the members about the NAAC 'A+' grading of the Institution along with the department's contribution to the same. The members congratulated the department on the achievement.
- Sr. Vinita Xalxo presented the Curriculum Design for 4-year B.A English Honours and B.A. English Honours with Research, 2023-24 as per the NEP guidelines leading to generation of employability, skill development and entrepreneurship as per the NEP.
- The revised and newly structured syllabi were presented. Ma'am Yashashvini Rathore suggested to have workshops on the remaining topics from Indian and American Literature.
- Ma'am Rajshree Ranawat suggested to distribute the content equally in some papers.

- It was suggested by Ma'am Atiqa Kelsey to add Bernard Shaw's 'Arms and the Man' in the 4 Year Undergraduate Honours Program-Major- XIII- ENG – 801: Drama-Elizabethan to the Modern Age. After close analysis, the members approved the syllabi. Dr. Kshamta Chaudhary proposed to be passed the syllabus and Ma'am Rajshree Ranawat seconded it.
- The syllabi of M.A (Previous) English 2023-24 and the syllabi for Diploma, SEC /AEC and Multidisciplinary Course 2023-24 were considered and approved by the BOS members. The members appreciated the new syllabi and remarked that it was well structured and well balanced. Dr. Praveen Mirdha proposed to pass the syllabi and Ms. Atiqa Kelsey seconded it. Thus the syllabi were approved.
- Ma'am Karishma Jangeed read the list of the Examiners. The Panel of Examiners for the session 2023-24 was considered and approved unanimously.
- Ma'am Lee informed about the Departmental Activities and achievements during the session 2022-23. The members were apprised about the various Courses offered with bearing to employability, entrepreneurship and skill development. The student progressions, alumni placements and stakeholder feedback for the session were highlighted upon by Ma'am Lee.
- At the end, Ma'am Sonal Sharma proposed the Vote of Thanks.

SCREENSHOTS



STRUCTURE OF 4 YEAR UNDER GRADUATE PROGRAM BASED ON NEP (English Literature)

REQUIREMENT WITH BEARABLES	Semester I	Semester II	Semester III	Semester IV	Total
General Credit for Under Course	10	10	10	10	40
General English Course and Communication Skills	10	10	10	10	40
English I (1st and 2nd Semesters)	10	10	10	10	40
English II (3rd and 4th Semesters)	10	10	10	10	40
English III (1st and 2nd Semesters)	10	10	10	10	40
English IV (3rd and 4th Semesters)	10	10	10	10	40
English V (1st and 2nd Semesters)	10	10	10	10	40
English VI (3rd and 4th Semesters)	10	10	10	10	40
English VII (1st and 2nd Semesters)	10	10	10	10	40
English VIII (3rd and 4th Semesters)	10	10	10	10	40
English IX (1st and 2nd Semesters)	10	10	10	10	40
English X (3rd and 4th Semesters)	10	10	10	10	40
English XI (1st and 2nd Semesters)	10	10	10	10	40
English XII (3rd and 4th Semesters)	10	10	10	10	40
English XIII (1st and 2nd Semesters)	10	10	10	10	40
English XIV (3rd and 4th Semesters)	10	10	10	10	40
English XV (1st and 2nd Semesters)	10	10	10	10	40
English XVI (3rd and 4th Semesters)	10	10	10	10	40
English XVII (1st and 2nd Semesters)	10	10	10	10	40
English XVIII (3rd and 4th Semesters)	10	10	10	10	40
English XIX (1st and 2nd Semesters)	10	10	10	10	40
English XX (3rd and 4th Semesters)	10	10	10	10	40
English XXI (1st and 2nd Semesters)	10	10	10	10	40
English XXII (3rd and 4th Semesters)	10	10	10	10	40
English XXIII (1st and 2nd Semesters)	10	10	10	10	40
English XXIV (3rd and 4th Semesters)	10	10	10	10	40
English XXV (1st and 2nd Semesters)	10	10	10	10	40
English XXVI (3rd and 4th Semesters)	10	10	10	10	40
English XXVII (1st and 2nd Semesters)	10	10	10	10	40
English XXVIII (3rd and 4th Semesters)	10	10	10	10	40
English XXIX (1st and 2nd Semesters)	10	10	10	10	40
English XXX (3rd and 4th Semesters)	10	10	10	10	40
English XXXI (1st and 2nd Semesters)	10	10	10	10	40
English XXXII (3rd and 4th Semesters)	10	10	10	10	40
English XXXIII (1st and 2nd Semesters)	10	10	10	10	40
English XXXIV (3rd and 4th Semesters)	10	10	10	10	40
English XXXV (1st and 2nd Semesters)	10	10	10	10	40
English XXXVI (3rd and 4th Semesters)	10	10	10	10	40
English XXXVII (1st and 2nd Semesters)	10	10	10	10	40
English XXXVIII (3rd and 4th Semesters)	10	10	10	10	40
English XXXIX (1st and 2nd Semesters)	10	10	10	10	40
English XL (3rd and 4th Semesters)	10	10	10	10	40
English XLI (1st and 2nd Semesters)	10	10	10	10	40
English XLII (3rd and 4th Semesters)	10	10	10	10	40
English XLIII (1st and 2nd Semesters)	10	10	10	10	40
English XLIV (3rd and 4th Semesters)	10	10	10	10	40
English XLV (1st and 2nd Semesters)	10	10	10	10	40
English XLVI (3rd and 4th Semesters)	10	10	10	10	40
English XLVII (1st and 2nd Semesters)	10	10	10	10	40
English XLVIII (3rd and 4th Semesters)	10	10	10	10	40
English XLIX (1st and 2nd Semesters)	10	10	10	10	40
English L (3rd and 4th Semesters)	10	10	10	10	40

The student requires flexibility during the first year of the undergraduate program for qualifying for an Undergraduate Certificate.

Major Course is equal to Bachelor's degree. Minor Course is equal to Bachelor's degree. If a minor or interdisciplinary is added or higher the credit will have to be counted up by themselves.

Dr. Pearl
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Sandra Lee
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Department of Geography

BOS Meeting July, 2023

Minutes of the Meeting

- An online Board of Studies meeting was held on Monday 10th July, 2023 through Hybrid mode (Online and Offline) on Google Meet Platform at 10:00 a.m.
- Following members attended the meeting-

S. No.	Name	Designation	Signature
1	Retd. Prof. H.M. Saxena	Former Joint Director, Directorate of College Education	
2	Prof. Sarina Kalia	Dept. of Geography Rajasthan University	
3	Prof. Shyam Khichi (Head, Dept. of Geography)	Dr. Bhim Rao Ambedkar Govt. P.G. College, Sri Ganganagar	
4	Dr. Jyoti Bohra (Industrial Expert)	RAS, Income Tax Officer	
5	Ms. Dimple Rawat (Alumni)	Student Alumni of Dept. of Geography Sophia Girls' College, Ajmer	
4	Ms. Chavi Mathur (Student Representative)	M.A. Final Geography, Student	
5	Dr. Madhumita Hussain (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
6	Mrs. Shilpi Yadav (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
7	Ms. Himanshi Parashar (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
8	Dr. Divya Chauhan (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
9	Mr. Kumar Gaurav (Member)	Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	

10	Prof. Monika Kannan (Convenor)	Head, Dept. of Geography, Sophia Girls' College (Autonomous), Ajmer	
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SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER**DEPARTMENT OF GEOGRAPHY****BOS Meeting July,2023****MINUTES OF THE MEETING**

A Board of Studies meeting was held on Monday 10th July, 2023 at 10:30 a.m. in hybrid mode.

Following members attended the meeting-

Agenda

1. To read and approve the minutes of the previous meeting.
2. To inform about the NAAC A+ grading of the Institution along with department's contribution to the same.
3. To consider and approve syllabi of B.A Geography 2023-24.
4. To consider and approve syllabi of M.A (Previous) Geography 2023-24.
5. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC.
6. To consider and approve the Panel of Examiners for the session.
7. To inform about the Departmental activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022- 23.
11. Any other matter with the permission of the Chair.

The meeting began with the formal welcome of the Board Members extended by the Convener, Prof. Monika Kannan. The Convener further welcomed the new staff members who have joined the department this session, Dr. Divya Chauhan and Mr. Kumar Gaurav.

A Power Point Presentation of the Department was presented to brief the panel members about the academic achievements and accomplishments during the session 2021-2022 and further plans of the Department.

Agenda 1: To read and approve the minutes of the previous meeting held on 18th July, 2022.

The meeting commenced with the reading of the BOS Minutes and Action Taken Report of July, of the session 2022- 23 by Dr. Madhumita Hussain. Minutes of the last year BOS was unanimously approved by the Board Members.

Agenda 2: To inform about the NAAC A+ grading of the Institution along with department's contribution to the same.

Convenor, Prof. Monika Kannan was delighted to share some exceptional news with the entire academic community. Our esteemed institution has been awarded the prestigious NAAC A+ grading, acknowledging our commitment to academic excellence and continuous improvement. This remarkable achievement is a testament to the collective efforts of every individual who has contributed to our institution's growth and success.

It was worth mentioning that our department has played a pivotal role in securing this remarkable accreditation. The collective efforts and dedication of our faculty members, research scholars, and students have been instrumental in shaping the department's contribution to our overall institutional success. The NAAC assessment report highlighted several key strengths and commendations specific to our department, such as:

- **Academic Excellence:** Our department's commitment to delivering high-quality education and fostering academic excellence has been recognized by the NAAC. The report commends the department's well-structured curriculum, innovative teaching methods, and the rigorous assessment system that prepares our students for professional success.
- **Research and Innovation:** The NAAC assessment recognized the department's strong research culture, active involvement in research projects, and the publication of research papers in reputed national and international journals. The contributions of our faculty and research scholars have significantly enhanced our institution's research profile.
- **Student Support and Engagement:** The department's efforts in providing comprehensive support and guidance to students. It highlights initiatives such as mentoring programs, counseling services, and opportunities for student participation in conferences, seminars, and workshops.
- **Industry Interface and Collaboration:** The department's active engagement with industry professionals, collaborations with renowned institutions, and industry-relevant curriculum were commended by the NAAC. These endeavors have contributed to enhancing students' employability and fostering strong industry-academic linkages.

This remarkable achievement was very much appreciated by all members. It reflects the shared commitment to excellence and our dedication to nurturing talent, fostering research, and preparing our students to become well-rounded professionals. Members extended their heartfelt

appreciation to all faculty, staff, and students for their unwavering support, hard work, and enthusiasm in contributing to our institution's success.

3. To consider and approve syllabi of B.A Geography as Major and Minor for session 2023-24.

The Convenor informed the panel members about changes brought in the syllabus for Batch 2023-2026. Syllabus has been prepared according NEP 2020 guidelines. Wherein Employability and skill objectives have been given utmost priority. B.A. syllabus was unanimously passed by the panel members.

MARKING SCHEME
STRUCTURE OF 3 YEAR UNDERGRADUATE PROGRAM BASED ON NEP

S. No.	HONOURS WITH RESEARCH		Total Required Credit (3)	Total Required Credit (2)	Total Required Credit (3)	Total Required Credit (2)	Total Required Credit (2)	Total Required Credit (2)	Total Required Credit
	Required Credit for Major Course (6)	Required Credit for Minor Course (4)							
Semester I	MAJOR Theory (4) Physical Geography (Elements Of Geomorphology) Practical (2) Basics Of Cartography (Profiles And Contours)	MINOR A Physical Geography (J) (Elements Of Geomorphology) Practical (1) Basics Of Cartography (Profiles And Contours)	Credit (3) Geography for Competitive Exams	Credit (2) Basics in YOGA	Credit (3) Geospatial literacy, Data & Technology	Credit (2) Geospatial literacy, Data & Technology			19
	Semester II	MAJOR Theory (4) Physical Geography (Climatology And Oceanography) Practical (3) (Study Of Weather Maps)	MINOR A (1) Physical Geography II (3) (Climatology And Oceanography) Practical (1) (Study Of Weather Maps)		(2)	(3)	(2)		21
The student requires 40 credits during the first year of the undergraduate program for qualifying for an Undergraduate Certificate									
Semester III	MAJOR 1 Theory (4) Human Geography	MINOR A (4) Theory (4)						(1)	21
	MAJOR 2 Theory Research Geography (4) Practical (4) (Scale & Maps)	MINOR B (4) Human And Economic Geography Practical (1) Scales		(3)	(2)	(2)			19

	MAJOR 1 Theory (4) Geography of India Practical (4) (Socio-Economic Survey & Plans Table Survey)								80
The student requires 80 credits during the second year of the undergraduate program for qualifying for a Diploma									
Semester V	MAJOR 1 Theory (4) Population Geography								21
	MAJOR 2 Theory (4) Regional Geography of world-I (Asia, Europe and Australia) Practical (4) (Interpretation Of Topographical Maps And Map Projections)		(3)		(3)	(2)	(3)		19
Semester VI	MAJOR 1 Theory (4) Regional Geography Of World II (North America, South America And Africa)		(3)	(2)		(2)			19
	MAJOR 2 Theory (4) Environment Geography Practical (4) (Report writing based on the Field survey & Promote Table Survey)								120
On successful completion of three years, the relevant Undergraduate Degree shall be awarded. A Bachelor's degree requires 120 credits									
Credits	60	24	09	08	09	08	02	-	120

4 YEAR UNDER GRADUATE HONOURS PROGRAM									
Summer-VII	MAJOR-1 Theory-4 Geographical Thought MAJOR-2 Theory-4 Political Geography Practical-(4) (Advanced Cartography & Research Software)	MINOR-B (4)						THEORY1 (4) Geography Of South Asia	20
Summer-VIII	MAJOR-1 Theory-(4) Urban Geography) MAJOR-2 Theory-(4) Digital Cartography, (Aerial Photography And GPS)	MINOR-A (4) Theory(3) (Geography Of India Practical - 1 (Maps) Qualitative And Quantitative Maps						THEORY 2 (4) Resource & Economic Geography THEORY 3 (4) Fundamental of Aerial Photo Interpretation	20
Credits	30	32	09	03	09	8	2	12	160
On the successful completion of the fourth year, a student shall be awarded an HONOURS Degree. A Bachelor's degree with Honours requires a total of 160 credits									160
4 YEAR UNDER GRADUATE HONOURS WITH RESEARCH									
Summer-VII	MAJOR-1 Theory-4 Geographical Thought MAJOR-2 Theory-4 Political Geography Practical-(4) (Advanced Cartography & Research Software)	MINOR-B (4) MINOR-A (4)							20
Summer-VIII	MAJOR-1 Theory-(4) Urban Geography) MAJOR-2 Theory-(4) Digital Cartography, (Aerial Photography And GPS)							Research Project - II (12) Or Dissertation - II (12)	20
On the successful completion of the fourth year, a student shall be awarded a Degree Honours with Research. A Bachelor's degree of Honours with Research requires a total of 160 credits									160
Credits	30	32	09	03	09	8	2	12	160

4. To consider and approve syllabi of M.A (Previous) Geography 2023-24.

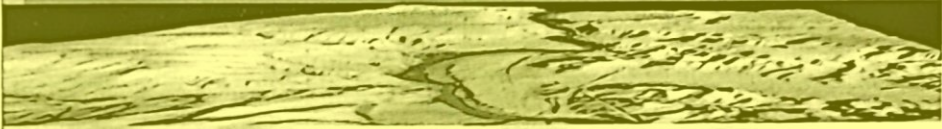
The Convenor informed the panel members regarding the syllabus for Post Graduate Batch 2023-2025. No changes have been made in the syllabus. Department is continuing with the syllabus unanimously passed by BOS member in session 2023.

5. To consider and approve the syllabi for Diploma, SEC /AEC.

Department of Geography offering Diploma course in Geographical Information System (GIS), and Skill Enhancement Course in Geospatial Literacy and Data Technology, the syllabus for

the same was put forward by the Convenor and was unanimously passed by the Board. Members of the Panel appreciated the provision of offering such learning scope in academics.

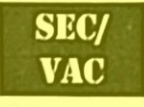

DIPLOMA IN GEOGRAPHICAL INFORMATION



DIPLOMA PROGRAM

Contact Hours – 150 Hours		Total Max. Marks – 300				No. of Credits - 10		
Paper Code	Nomenclature	Contact Hours Per Week	Credits	Total Marks		Max. Marks	Min. Marks	Exam. Duration
				CIA	Annual Exam			
DGIS - 101	Basics of Aerial Photography, Remote Sensing and GPS	30	02	30	70	100	40	2 ½ Hr.
DGIS - 102	Principles of Geographic Information Systems (GIS) and Its Applications	30	02	30	70	100	40	2 ½ Hr.
DGIS - 103	GIS Practical	90	06	30	70	100	40	2 ½ Hr.

Assessment and Evaluation will be done on the basis of:
GIS Diploma*: On the basis of performance in written exam, practical file, viva and project report.


SEMESTER I (SKILL ENHANCEMENT COURSE) GEOSPATIAL LITERACY, DATA & TECHNOLOGY

Max. Marks : 75
Credits: 03

Min. Marks: 30
Duration: 2 hrs.

Learning Outcomes:

- Students will be able to understand the successful integration of remote sensing in any field of application.
- Students will learn how to handle and process the digital platforms for understanding of biophysical phenomena of the earth system and availability of free data.
- Students will be able to develop their skills through open-source software for utility mapping.



Unit I

Remote Sensing: Introduction & its stages, GIS Definition, types, and components; GPS Basic concept and its segments, Spatial Data Model (Vector and Raster), Visual Interpretation Elements, Integration of Remote Sensing, GIS & GPS, Application of Remote Sensing, GIS & GPS.

Unit II

Google Earth Pro: Introduction to google earth, Mark Places on the map by Place mark, Add Path (Drawing Polyline and Polygon), Organize your Places with Folders, save images from around the world, About KML, Importing Geographic Information Systems (GIS) data in Google Earth, import a GIS shapefile, or other vector dataset, Import GeoTIFF, or other raster dataset, Creating Photos & Image Overlays in Google Earth, Delineate the watershed basin area, Create DEM.

Unit III

Survey of India- Nakshe Portal: Interface, OSM, Extract the data from the Portal.
 Bhuvan ISRO's Portal: Introduction and significance, Major features of the Portal, explore, visualise, and download the data.
 Open – Street Map: Introduction, Major features of the Portal, explore, visualise, and download the data, Project Work

6. To consider and approve the Panel of Examiners for the session.

The Convenor presented the list of Examiners to the BOS members wherein the names to be kept in the panel were discussed according to the expertise of the considered members.

7. To inform about the Departmental activities and achievements during the session 2022-23.

Prof. Monika Kannan the Convenor of the Meeting apprised the panel regarding the Departmental activities during the session towards research and learning exposures -

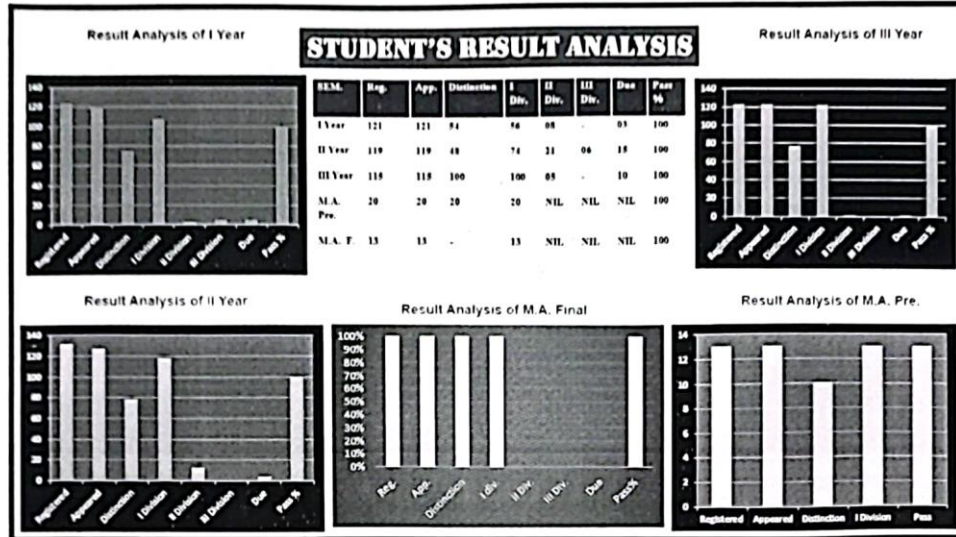
- 7 Days International Lecture Series on "Building Resilient Communities across the Global Landscape and their Technological Advancement" from 22nd to 28th August; 2022.
- Inauguration of SATRAK mobile App. which is the result of Major Project lead by Prof. Monika Kannan.
- Departmental Exhibition during NAAC inspection.
- Socio- Economic Survey at Manali for I year Students.
- Heritage Survey of Jallianwala Bagh for III year students.
- Educational Trip to Amritsar - Manali - Sisu
- M.A. Final dissertation presentation .
- Remedial Classes for Slow and Advance Learners.
- Screening of Movie – Rocketry – The Nambi Effect on the occasion of Azadi ka Amrit Mahotsav.

Board members appreciated the consistent efforts department putting in to grow as an excellent learning portal.

8. To apprise about the last semester results of the session 2022-23.

Members of the panel were also apprised about the last year results, members appreciated the faculty members.

6.	GEO- 203: Socio-Economic Survey	Skill Enhancement
7.	GEO- 301: Economic Geography - I	Employability and Entrepreneurship
8.	GEO- 302: Geography of India – I	Employability
9.	GEO- 303: Interpretation of Topographical Maps	Employability and Skill Development
10.	GEO- 401: Economic Geography- II	Employability
11.	GEO- 402: Geography of India – II	Skill Development
12.	GEO- 403: Map Projections	Employability and Skill Development
13.	GEO- 501: Environmental Geography- I	Skill Development
14.	GEO- 502(A): Regional Geography of the World – I (Asia, Europe and Australia)	Skill Development
15.	GEO-502(B): Regional Geography of South Asia - I	Skill Development
16.	GEO- 503: Plane Table and Prismatic Compass Survey	Skill Development
17.	GEO- 601: Geographical Thoughts	Employability and Skill Development
18.	GEO-602(A): Regional Geography of the World – II (North America, South America and Africa)	Employability and Skill Development
19.	GEO-602(B): Regional Geography of South Asia- II	Employability and Skill Development
20.	GEO- 603: Report Writing based on Field Visit	Employability and Skill Development
21.	GEOM-101: Geographical Thoughts	Employability and Skill Development
22.	GEOM-102: Geomorphology	Employability and Skill Development
23.	GEOM-103: Population Geography	Employability and Skill Development
24.	GEOM-104: Political Geography	Employability and Skill Development
25.	GEOM-105: Advanced Cartography	Employability and Skill Development
26.	GEOM-201: Climatology and Oceanography	Employability and Skill Development
27.	GEOM-202: Resource and Economic Geography	Employability and Skill Development



9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

The panel members have been updated with the courses Department is offering to the students. The courses have been designed keeping in mind the Employability, Skill and Entrepreneurship and also have been updated time to time to keep pace with the time and need.

The course list was shared for the glimpse –

S. No.	Name of the Course	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill Development
1.	GEO-101: Physical Geography-I (Elements of Geomorphology)	Employability
2.	GEO-102: Geography of Rajasthan	Employability
3.	GEO-103: Basis of Cartography	Employability and Skill enhancement
4.	GEO- 201: Physical Geography – II (Climatology and Oceanography)	Employability
5.	GEO- 202: Human Geography	Skill Enhancement

28.	GEOM-203: Geography of India	Employability and Skill Development
29.	GEOM-204: Digital Cartography, Aerial Photography and GPS	Employability and Skill Development
30.	GEOM-205: Air Photo Interpretation and GPS	Employability and Skill Development
31.	GEOM-301: Agricultural Geography	Employability and Skill Development
32.	GEOM-302: Industrial Geography	Employability and Skill Development
33.	GEOM-303: Urban Geography	Employability and Skill Development
34.	GEOM-304(A): Social Geography	Employability and Skill Development
35.	GEOM-304(B): Cultural Geography	Employability and Skill Development
36.	GEOM-305: Remote Sensing Techniques	Employability and Skill Development
37.	GEOM-401: Geography of South Asia	Employability and Skill Development
38.	GEOM-402: Regional Development and Planning	Employability and Skill Development
39.	GEOM-403(a): Quantitative Techniques in Geography	Employability and Skill Development
40.	GEOM-403(b): Natural Disaster Management	Employability and Skill Development
41.	GEOM-404(a): Dissertation	Employability and Skill Development
42.	GEOM-404(b): Geography of Tourism	Employability and Skill Development
43.	GEOM- 405: GIS Application	Employability and Skill Development

10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022- 23.

Members appreciated the results of the Department. Feedback on Curriculum through a standard format has been collected from the stakeholders and BOS members were apprised with the updated feedback.

11. Any other matter with the permission of the Chair.

- BOS members appreciated the efforts put in by the department for research exposure to P.G. and Ph.D. scholars.

- Convenor updated the BOS members with a healthy practice of Remedial classes department is continuing with for the slow and advance learners for U.G. and P.G. students.
- Few reference books have been suggested by the members to be added in the existing Departmental library.
- Convenor discussed the detailed plan of current academic session regarding academic and extracurricular activities.
- Convenor Prof. Monika Kannan proposed the external members of Board of Studies to sign a MOU for future collaborations.

Lastly, the meeting was concluded by extending a Vote of Thanks by Prof. Monika Kannan (Convenor), she conveyed her heartfelt gratitude towards all the members for accepting the invitation and making themselves available on online platform for the BOS meeting.

Monika Kannan
 Head
 Department of Geography
 Sophia Girls' College
 (Autonomous), Ajmer

Divyanshi Pascher

Sharma

[Signature]

Bh...

[Signature]

PRINCIPAL
 SOPHIA GIRLS' COLLEGE
 (AUTONOMOUS)
 AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

बोर्ड ऑफ स्टडीज मीटिंग (हिन्दी विभाग) 2023 -24

सोफिया गर्ल्स कॉलेज, अजमेर के हिंदी विभाग की नवी वी. ओ. एस मीटिंग दिनांक 13 जुलाई 2023

को प्रातः 11:00 बजे ऑनलाइन/ऑफलाइन संपन्न हुई इस मीटिंग में निम्नलिखित सदस्य उपस्थित थे।

S · N o	Name	Designation	Representation	Signature
1.	Dr. Sunita Siyal	Assistant Professor and Head Dept. of Hindi Literature Sophia Girls' College (Autonomous), Ajmer 9460478865	Convener	<i>Sunita Siyal</i>
2.	Dr. Meeta Sharma	Associate Professor, Dept. of Hindi Literature University of Rajasthan, Jaipur. 09828554355	Vice Chancellor Nominee	<i>online</i>
3.	Prof. N. Lakshmi Aiyar	Prof., Dept. of Hindi Literature Central University of Rajasthan, Bandarsindri 09680276038	Academic Council Nominee (Subject Expert)	<i>online</i>
4.	Dr. S.K Meena	Prof. Dept. of Hindi Literature Jai Narayan Vyas University, Jodhpur. 09414295256 Head- Patrakarita evam Jansanchar Vibhag, Nideshak,- Sanyakaleen Adhyayan Sansthaan.	Academic Council Nominee (Subject Expert)	<i>online</i>
5.	Mr. Umesh Kumar Chaurasia	Section Officer Rajasthan Board of Secondary Education Ajmer 09829482601	(Industry Expert)	<i>online</i>
6.	Ms. Ruchika Soni	6367138234	Principal Nominee (Alumni)	<i>Ruchika</i>
7.	Ms. Priyanka Rathore	B.A, Part III Sophia Girls' College ,Ajmer 7230998710	Principal Nominee (Student)	<i>Priyanka</i>

Agenda of the meeting:-

Agenda:-

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.A Hindi Honours and B.A.Hindi Honours with Research 202 per the NEP guidelines.
4. To consider and approve syllabi of B.A Hindi Honours and B.A. Hindi Honours with Research 2023-24.
5. To consider and approve the syllabi for SEC /AEC/ Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.

मिनिट्स (Minutes)

- बी. ओ. एस मीटिंग दिनांक 13 जुलाई 2023 को ऑनलाइन/ ऑफलाइन संपन्न हुई।
- संयोजिका द्वारा सदस्यों के स्वागत के साथ मीटिंग प्रारंभ की गई। सभी ने अपना अपना परिचय दिया।

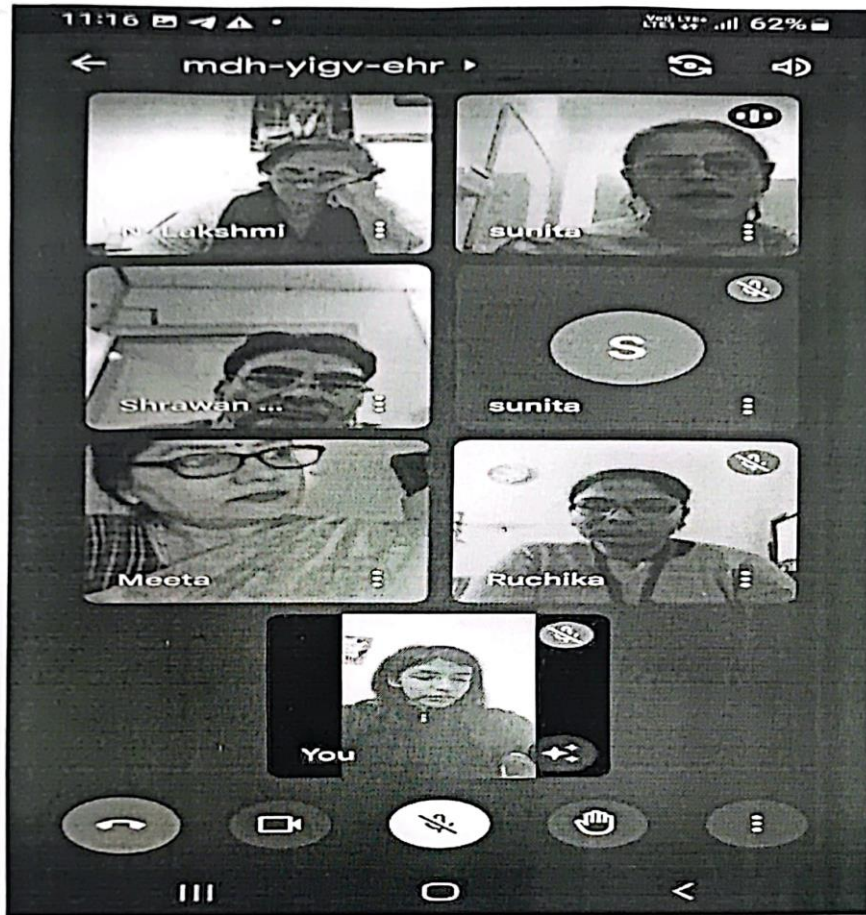
एजेंडा के क्रमवार बिंदु लिए गए-

- सर्वप्रथम गत सभा की कार्यवाही व कार्यवाही विवरण को पढ़कर सुनाया व पुष्टि की गई।
- सदस्यों को बताया गया कि विभाग की सहभागिता के साथ संस्था ने राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद् द्वारा किये गए आंकलन में A+ श्रेणी प्राप्त की।
- वर्ष 2023-24 नई शिक्षा नीति के दिशा निर्देशों के अनुसार 4 वर्षीय बी.ए हिन्दी ऑनर्स और बी.ए हिन्दी ऑनर्स अनुसन्धान के साथ पाठ्यक्रम प्रारूप के बारे में बताया गया।
- वर्ष 2023-24 हेतु बी.ए हिन्दी ऑनर्स और बी.ए हिन्दी ऑनर्स अनुसन्धान के साथ पाठ्यक्रम पर विचार करके अनुमोदन किया।
- वर्ष 2023-24 हेतु स्किल इन्हेंसमेंट कोर्स- 'कार्यालयी हिन्दी', एबिलिटी इन्हेंसमेंट कोर्स- 'सामान्य हिन्दी' एवं मल्टी डिस्सिप्लिनरी कोर्स- 'प्रतियोगी परीक्षा हेतु आवश्यक - सामान्य हिन्दी शिक्षण' पाठ्यक्रम पर विचार करके अनुमोदन किया गया।
- सत्र 2023-24 में प्रारंभिक हिंदी के (प्रथम वर्ष विद्यार्थी हेतु जो अहिंदी भाषी क्षेत्रों से आए हैं) पाठ्यक्रम पर विचार करके अनुमोदन किया गया।
- परीक्षकों के नाम पर विचार करके अनुमोदन किया गया।
- सत्र 2022-23 में विभागीय प्रमुख आयोजन और उपलब्धियों के बारे में सदस्यों को अवगत कराया गया।
- सत्र 2022-23 के विद्यार्थियों के सेमेस्टर के परिणाम के बारे में अवगत कराया।

- नई शिक्षा नीति के तहत सदस्यों को अवगत कराया गया कि पाठ्यक्रम विद्यार्थियों के कौशल विकास व उन्हें रोजगार प्रदान कराने में सहायक है।
- पूर्व छात्राओं के प्लेसमेंट , उन्नति, हित धारक (स्टेक होल्डर) के फीडबैक विश्लेषण के बारे में सदस्यों को अवगत कराया गया।
- विभागीय गतिविधियाँ -
- भारतीय भाषा दिवस दिनांक 11 सितम्बर 2022 को 'भारत की विभिन्न भाषाएँ - समृद्ध इतिहास एवं महत्त्व' विषय पर निबंध प्रतियोगिता का आयोजन किया गया।
- दिनांक 13 सितंबर 2022 को हिंदी दिवस पर "हिंदुस्तान का गौरव- हिंदी" विषय पर निबंध प्रतियोगिता का आयोजन किया गया।
- दिनांक 24 मार्च 2023 को "प्रतियोगी परीक्षाओं की प्रतिस्पर्धा ने विद्यार्थियों के असंतोष को बढ़ाया है" विषय पर वार्षिक हिंदी वाद विवाद प्रतियोगिता का आयोजन किया गया।
- सदस्यों को मेंटोर-मेंटी मीटिंग के बारे में बताया कि समय-समय पर छात्राओं से उनकी समस्याओं के बारे में पूछा जाता है व उनके द्वारा पूछे गए प्रश्नों का भी उचित समाधान किया जाता है।
- सकारात्मक सुझाव दिए गए जिनमें यह सम्मिलित है-
- प्रोफेसर लक्ष्मी अय्यर ने कहा कि 1 से 6 सेमेस्टर का पाठ्यक्रम विस्तृत है अतः इसे संक्षिप्त करें सेमेस्टर के पाठ्यक्रम में सम्मिलित कवियों के पदों की संख्या कम करें तथा लेखकों की रचनाओं को कम करें।

संयोजिका ने सदस्यों को धन्यवाद ज्ञापित करते हुए सभा समाप्ति की घोषणा की।

Dr Pearl



Sunita Sial
 डॉ.सुनीता सियाल
 संयोजिका
 Head
 Department of Hindi
 Sophia Girls' College
 (Autonomous), Ajmer

S. Pearl
 Dr. Sister Pearl
 PRINCIPAL
 SOPHIA GIRLS' COLLEGE
 (AUTONOMOUS)
 AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Department of History

Minutes of Board of Studies 2023-24

Online meeting of the Board of Studies was organized on Saturday 14th July, 2023 at 04:30 p.m. through Google-meet.

The following members participated in the meeting:

S. No.	Name of Member	Representation
1	Prof. Kamlesh Sharma	V.C. Nominee (Subject Expert)
2	Prof. H.C. Jain	Academic Council Nominee (Subject Expert)
3	Prof. Sangeeta Sharma	Academic Council Nominee (Subject Expert)
4	Dr. Persis Latika Dass	HOD and Convener
5	Ms. Avni Choudhary	Member
6	Ms. Farha Chishty	Member
7	Mr. Shrey Kashyap	Member

Agenda:

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.A (History) Honours and B.A. (History) Honours with Research 2023-24 as per the NEP 2020 guidelines.
4. To consider and approve syllabi of B.A. (History) Honours and B.A. (History) Honours with Research 2023-24 as per the NEP 2020 guidelines.
5. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.

Minutes Meeting Proceedings:

The Head, Department of History and Convener Dr. Persis Latika Dass formally welcomed and introduced all the members of Board of Studies and after that Agendas were discussed:

1. **Review of Current History Syllabus:** The meeting commenced with a review of the existing history syllabus. The Board noted the papers offered in each semester and identified areas for enhancement and restructuring. The Convener read the Minutes and Action taken Report of the previous B.O.S. meeting. Dr. Persis Latika Dass proposed to pass the minutes and it was seconded by Prof. Hukum Chand Jain. The B.O.S members passed the minutes and action taken report unanimously.

2. **Identification of Areas for Revision:** After careful consideration, the Board identified several papers to be removed and added across different semesters. These changes are summarized as follows:

1st Year Semester 1:

- a. Removed papers: History of Ancient India - 1, History of Indian Culture and Heritage - 1
- b. Added papers: History of Ancient India (Major)

1st Year Semester 2:

- c. Removed papers: History of Ancient India - 2, History of Indian Culture and Heritage - 2
- d. Added papers: Sultanate Period (Major)

2nd Year Semester 3:

- e. Removed papers: History of Medieval India - 1, History of Rajasthan - 1
- f. Added papers: Mughal India (Major), British Territorial Expansion (Major), Mughal India (Minor)

2nd Year Semester 4:

- g. Removed papers: History of Medieval India - 2, History of Rajasthan - 2
- h. Added papers: Indian National Movement (Major), Early & Medieval Rajasthan (Major), Modern India (Minor)

3rd Year Semester 5:

- i. Removed papers: History of Modern India - 1, History of Modern World - 1
- j. Added papers: Modern Rajasthan, Modern World

3rd Year Semester 6:

- k. Removed papers: History of Modern India - 2, History of Modern World - 2
- l. Added papers: 20th Century World, History of Indian Culture and Heritage

4th Year Semester 7:

- m. Added papers for everyone: Historiography - I (Major), Environmental History of India (Major), World Civilization (Major), Women's Movement (Theory), Indian Thinkers (Theory), Research Methodology (Theory)

4th Year Semester 8:

- n. Added papers for everyone: Historiography - II (Major), Economic History of India (Major), Tourism (Major), Contemporary India (Theory, for those not pursuing dissertation), Gandhi (Theory, for those not pursuing dissertation)
- o. Dissertation/Research Project option available for interested students.

3. **Discussion on Proposed Changes:** The Board engaged in a comprehensive discussion regarding the rationale behind the proposed changes, considering factors such as academic rigor, relevance to contemporary historiography, and student interests.
4. **Finalization of the Revised Syllabus:** After thorough deliberation, the Board reached a consensus on the revised history syllabus. The changes reflect a balance between foundational knowledge and specialized areas of study, with a focus on fostering critical thinking and research skills among students.
5. **Any Other Business:** In conclusion, the Chairperson thanked all attendees for their valuable contributions to the revision process. It was agreed that the revised syllabus would be disseminated to faculty and students for feedback before final implementation.

Next Meeting: The next Board of Studies meeting will be scheduled to review feedback on the revised syllabus and address any further modifications as necessary.

Adjournment: The meeting was adjourned at 5:00 pm, with anticipation of the positive impact of the revised history syllabus on student learning and academic excellence.

Meeting was concluded with thanksgiving to the chair for their valuable suggestions by Convener Dr. Persis Latika Dass.

Dass
Head
Department of History
Sophia Girls' College
(Autonomous), Ajmer

Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

DEPARTMENT OF HOME SCIENCE

Minutes of the BOS Meeting on 13th July 2023

The department of Home science conducted its online meeting on Google meet app on 13th July 2023 at 11:30 AM. The following members were present in the meeting:

S.No	Name of the Member	Designation	Representation	Signature
1.	MS. Ruchi Mathur	Head Department of Home Science, Sophia Girls' College Ajmer (Autonomous)	Convener	
2.	Prof Komal Singh	Professor Dept of HomeScience Bhim Rao Ambedkar, Central University, Amethi Campus Sultanpur, (U.P)	VC Nominee	online
3.	Dr.Minakshi Jain	Associate Professor, Govt College, Dausa	Academic Council Nominee (Subject Expert)	online
4.	Dr. Reshma Boolchandani	Professor, Department Of Home Science, Rajasthan University Jaipur	Academic Council Nominee (Subject Expert)	online
5.	Dr Vinita Rai	Dietician, Mittal Hospital , Ajmer	Industry Expert	online
6.	Ms.Kirti Vispute	Pursuing B.ed	Alumini	online
7.	Ms Nandini Sharma	Present Student, , Sophia Girls' College Ajmer (Autonomous)	Student	online
8.	Ms Shweta Sharma	Lecturer, Sophia Girls' College Ajmer (Autonomous)	Faculty Member	

The agenda of the meeting were:

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4 year B.A Home Science *Honours and* B.A. Home Science with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.A Home Science *Honours and* B.A. Home Science with Research 2023-24.
5. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

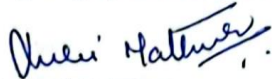
inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.

other matter with the permission of the Chair.

Minutes of the Meeting:

The meeting began with the Convener welcoming the members. Then the meeting proceeded with the formal permission by the BOS members.

1. The minutes and action taken report of the previous meeting were read out and approved by the members. The BOS members were informed about the NAAC 'A+' grading of the Institution.
2. The Convener presented the Curriculum Design for 4 year B.A Home Science *Honours* and B.A. Home Science Honours with Research 2023-24 as per the NEP guidelines. The BOS members approved curriculum design.
3. The syllabi of B.A.HomeScience *Honours* and B.A. Home Science Honours with Research for the batch 2023-24 was presented to the members, The BOS members appreciated approved the syllabi.
4. The members were also informed about the multidisciplinary (Basics of Interior Designing) and skill enhancement courses (Dyeing and Printing and Culinary skills) offered by the department. The nomenclature and the syllabi for SEC and Multidisciplinary Course for the session 2023-24 was approved by the BOS members
5. The list of examiners was proposed and approved by the members for the session 2023-24.
6. The BOS members were apprised about the departmental activities on Mental Health Awareness, Internships, Interactive session of Self-Awareness and Effects of Social Media, field visit to inclusive centers etc. The members were happy and appreciative about the efforts done by the department during the session 2022-23.
7. The members were apprised about the last semester results of the session 2022-23.
8. The members were notified about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
9. The members were informed about the student progressions, alumni placements and stakeholder feedback for the session 2022-23. The meeting was concluded with thanks giving by the convener to all the BOS members.



Ms Ruchi Mathur

Convener (BOS)

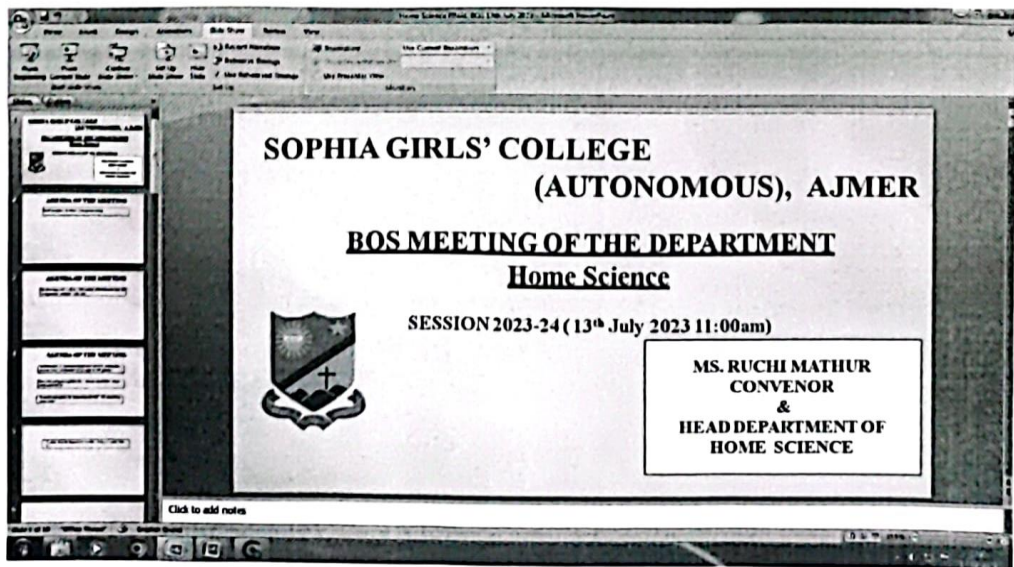




Dr. Sr. Pearl

(Principal)

**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**



S. Pearl

PRINCIPAL
SOPHIA GIRLS' COLLEG
(AUTONOMOUS)
AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Minutes of Board of Studies Meeting

The 5th Board of Studies meeting was conducted on 10th July 2023 through Google meet.

Members present in the meeting

S. No.	Name	Designation	Position
1	Dr. Manju Arora	Prof. R.B.D. College, Bijnore	VC Nominee
2	Dr. B.S. Chouhan	Dean Education, B.N. Deemed University, Udaipur	Academic Council Nominee (Subject Expert)
3	Dr. Aman Singh Sisodiya	Prof. Dept. of Physical Education, J.N.V University, Jodhpur.	Academic Council Nominee (Subject Expert)
4	Mr. Sharafat Khan	P.E.T. Govt. Sr.Sec. School, Budhwara and Owner, Roots Cricket Academy, Ajmer	Academic Council Nominee (Industry)
5	Mrs. Midha Syed	Book Compiler, Inquill's Publication House, Noida	Principal Nominee (Alumni)
6	Sehreen Kamaal Shah	Student, Physical Education	Principal Nominee (Current Student)
7	Mrs. Shahina Sherani	Head, Dept. of Physical Education	Convener
8	Ms. Anita Choudhary	Assistant Professor, Dept. of Physical Education	Member
9	Mrs. Ruchi Mathur	Head Dept. of Home Science and Faculty, Dept. of Physical Education	Member
10	Dr. Madhumita hussain	Assistant Professor, Dept. of Geography	Member

Agenda:-

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+'grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for B.A. Physical Education 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.A. Physical Education 2023-24.
5. To consider and approve the syllabi for Multidisciplinary Course / Value Added Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.

Minutes:-

The Head, Department of Physical Education formally welcomed and introduced all the members to the 6th Board of Studies meeting, after that the Agenda were discussed one by one.

1. The convener read Minutes and Action taken Report of the previous B.O.S. meeting.
2. Mrs. Ruchi Mathur proposed the minutes and ATR, which was seconded by Dr. B.S. Chouhan and passed unanimously by the Board Members.
3. The convener presented the B.A. Physical Education syllabi with Hindi translation.

4. In semester – I, Paper 102- Practical, Dr. Aman Singh Sisodiya suggested to add Tennis and Hammer Throw Events.
5. In semester – II, Paper 201- Test, Measurement and Evaluation in Physical Education, Unit – III, Dr. Aman Singh Sisodiya suggested to add the Copper's 12/9 min. run-walk test.
6. In semester – II, Practical – 202, Dr. B.S. Chauhan suggested to add Taekwondo and Karate in combat sports category along with wrestling and Judo.
7. In unit – II of semester – IV, Paper 401, Sports Nutrition , Dr. Aman Singh suggested to add the word proximate principles , and also suggested to add Indigenous sports instead of Indian Traditional Sports.

8. The Board Members approved and passed the syllabi for the session 2023-24 for Physical Education, Multidisciplinary and Value added Courses.
9. The board member Ms. Anita Choudhary, apprised the members about the results and achievement of the department.
10. The B.O.S. members were also apprised about the employability/Skill development /Entrepreneurial courses offered by the department, the members discussed about these papers in details.

Courses offered with bearing to Employability, Entrepreneurship and Skill Development are:

S.No.	Name of the Course	Activities/Content with direct bearing on Employability, Entrepreneurship and Skill Development
1	PED – 201 – Test, Measurement and Evaluation	Sports Skill Development
2	PED- 301 – Officiating and Coaching	Employability
3	Multidisciplinary – Sports Economics	Employability , Entrepreneurship
4	Value Added Course – Physical Fitness and Wellness	Employability and Skill Development

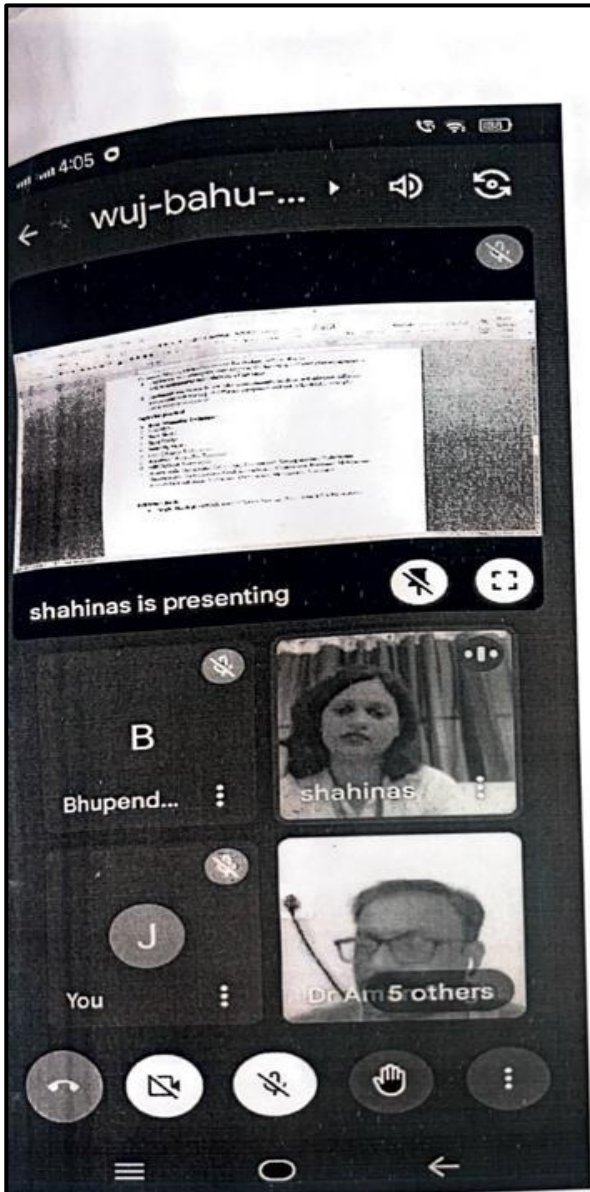
11. The B.O.S. members were also briefed about the mentor – mentee meetings, and about the feedback analysis by the stakeholders.
12. The B.O.S. members approved the names of examiners (theory + practical) given by the convener.
13. Departmental activities were discussed;
 - Life Skill Course: Aerobics, Gym Fitness Workout, Basic Swimming Technique, Self – Defence, classes were conducted by the department.
 - 11 Intercollegiate Tournaments was organized by the department.
 - Annual Athletic Meet 2022-23 was organized by the department.

The board members appreciated the activities done by the Department.

14. At last the convener thanked each one of them for sparing their valuable time to attend the meeting.

Photos:-





Shahina Sherani
Convener
Shahina Sherani
(B.O.S)

Ayisha

Anshu Mathur

S. Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

DEPARTMENT OF POLITICAL SCIENCE

Minutes of the BOS Meeting on 11st July 2023

The Department of Political Science conducted its online meeting on the Google meet platform on 11th July 2023 at 5:00 PM. The following members were present for the meeting:

S.No	Name of the Member	Designation	Representation	Signature
1.	Prof. Jyoti Chandel	Head, Department of Political Science, Sophia Girls' College Ajmer (Autonomous)	Convener	Online
2.	Prof. Nagendra Ambedkar	Head, Department of Public Policy, Central University of Rajasthan	VC Nominee	Online
3.	Dr. Giriraj Singh Chauhan	Associate Professor, Department of Public Administration	Academic Council Nominee (Subject Expert)	Online
4.	Dr. Meeta Sharma	Head & Assistant Professor, Department of Political Science, St. Xaviers College, Jaipur, Rajasthan	Academic Council Nominee (Subject Expert)	Online
5.	Dr. Hemant Swaroop Mathur	Additional Director, OTS, Rajasthan State Institute of Public Administration, Bikaner	Industry Expert	Online
6.	Mr. Nishant Pal	Assistant Professor, Sophia Girls' College (Autonomous), Ajmer	Faculty Member	Online
7.	Ms. Mimansa Khangarot	Assistant Professor, Sophia Girls' College (Autonomous), Ajmer	Faculty Member	Online
8.	Ms. Pragya Singh	Assistant Professor, Sophia Girls' College (Autonomous), Ajmer	Faculty Member	Online
9.	Ms. Ayushi Nimawat	Alumni	Alumni Representative	Online
10.	Ms. Garima Rathore	Pursuing M.A. Political Science, Sophia Girls' College (Autonomous), Ajmer	Student Representative	Online

Agenda for The Meeting :

- 1) To read and approve the minutes of the Action Taken Report of the previous meeting
- 2) To inform about the NAAC A+ grading of the Institution along with departments contribution to the same.
- 3) To inform about the Curriculum Design for the 4 year BA Political Sc (Hons) and BA Political Sc (Hons) with Research 2023-24 as per the NEP guidelines.
- 4) To consider and approve the syllabi of BA Pol.Sc. (Hons) and BA Political Sc. with Research 2023-24.
- 5) To consider and approve the syllabi of MA Pol.Sc 2023-24.
- 6) To consider and approve the Panel of Examiners for the session 2023-24.
- 7) To inform about the Departmental Activities and Achievements during the session 2022-23.
- 8) To consider and approve the syllabi for Diploma, Generic Elective Course/SEC/AEC/Multi disciplinary Course 2023-24.
- 9) To appraise about the last semester results of the session 2022-23.
- 10) To notify about the courses offered leading to the generation of employability, skill development and entrepreneurship as per the NEP.
- 11) To inform about the student progression, alumni placements and stakeholder feedback for the session 2022-23.
- 12) Any other matter with the permission of the Chair.

- The BOS meeting was held Online on 11th July, 2023, with Prof. Jagati Chandel, Head, Dept. of Political Science and convenor of the Meeting welcoming all the BOS members, introducing the new members and requesting Ms. Mimansa Khanga-rot to read out the Minutes of the Previous Meeting.
- Ms. Mimansa read the Minutes while Ms. Sarah Chishly read out the Action Taken Report which was approved by the members.
- Mr. Nishant Pal then presented the syllabi and Curriculum Design for the 4 year BA Political Science (Hons) and BA Political Science with Research, MA Political Science.
- Prof. Nagendra, Prof. Giriraj Singh, Dr. Meeta and Shri Hemant Malhur were very appreciative of the Restructuring of the Syllabus for the 4 year course under the NEP guidelines.
- Prof. Ambedkar once again stressed upon Research Oriented Studies. He was of the opinion that each Teacher must select the paper he/she is most comfortable with so that the level of Expertise is higher.
- Prof. Ambedkar was concerned about the time duration to complete the syllabus and whether we would be able to do justice as the syllabus was lengthy.
- Prof. Ambedkar appreciated the Research Quotient in the VIIth Semester for the UG students.
- Dr. Meeta showed her appreciation for the New Curriculum Design created under the NEP guideline and said she would be

aking Inspiration from Our Syllabus so that some of them could be incorporated in her Department.

Dr. Meeta also suggested additional certificate courses to be made part of the Curriculum to further enhance the students viability for Employability.

Shri Hemant Mathur gave examples of various Universities Abroad where Students exposure for Inter-Disciplinary Courses proved beneficial for the students.

- Shri Hemant considered the NEP guidelines as having the capability of Revolutionary changes in the Indian Education System if implemented with the Right zeal and Commitment.
- Shri Hemant also reiterated the importance of introducing students to research at the UG level.
- Dr. Giriraj was appreciative of the syllabus focussing on the growth of the students and wanted some innovative courses to be introduced which are student oriented.
- He suggested that Internships must be organized and students should be encouraged to take up Internship so that students gain experience to work and participated and knowledge is applied.
- The alumni Representative Ayushi Nimawat said that the Syllabus was all encompassing NET and competitive exams oriented and Course content was more than satisfactory.
- Garima Rathore the student representative

was very appreciative of the faculty and reiterated that the syllabus upto students satisfaction and followed Global Trends.

- Mr. Nishant Pal then appraised the Members of the NAAC 'A' grading received by the College, the various Departmental Activities held.
- Ms. Pragya Singh appraised the Members of the employability, skill development and Entrepreneurial quotient in the Syllabus.
- Prof. Jyoti Chandel informed the members about student progression, alumni placement and stakeholder feedback for the session 2022-23.
- The Members gave their approval for the Curriculum Design, the Syllabus, Diploma, Generic Courses and the MDC courses along with the Panel of Examiners.
- Mr. Nishant Pal gave the Vote of Thanks.
- The Meeting concluded with Prof. Jyoti Chandel requesting the Members to continue giving their suggestions and share their expertise so that we could stay in sync with new innovations.

J. Chandel

Head
Department of Political Science
Sophia Girls' College
(Autonomous), Ajmer

S. Pearl

PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER








SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Sophia Girls' College (Autonomous), Ajmer Department of Psychology BOS Minutes (2023-24)

The online BOS meeting for the Department of Psychology was conducted on 15th July, 2023 at 02.00 p.m. through Google Meet.

The following members were present for the online meeting –

S.No.	Name of the member	Designation	Representation	Signature
1.	Prof. Om Prakash Sharma	Head, Dept. Of Psychology, University of Rajasthan, Jaipur	University Nominee	Online
2.	Dr. Vishva Choudhary	Assistant Professor, Dept. Of Psychology, University of Rajasthan, Jaipur	AC Nominee	Online
3.	Dr. Tarun Sharma	Assistant Professor, Dept. Of Psychology, Mohanlal Sukhadia University, Udaipur	AC Nominee	Online
4.	Mrs. Devangi Soni	Clinical Psychologist, Ajmer	Industrial Expert	Online
5.	Ms. Charu Tiwari	Counselor and PGT (Sophia School, Ajmer)	Principal Nominee (Alumni Representative)	Online
6.	Ms. Kriti Soni	Student (BA III)	Principal Nominee (Student Representative)	Online
7.	Ms. Simran Michael	Assistant Professor, Dept. Of Psychology, Sophia Girls' College (Autonomous), Ajmer	Member	

8.	Dr. Fehmeena Bakht	Assistant Professor, Dept. Of Psychology, Sophia Girls' College (Autonomous), Ajmer	Member	
9.	Dr. Christina Davidson	Assistant Professor, Dept. Of Psychology, Sophia Girls' College (Autonomous), Ajmer	Secretary	
10.	Dr. Asha Sharma	Assistant Professor & HOD, Dept. Of Psychology, Sophia Girls' College (Autonomous), Ajmer	Convener	

Agenda: -

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with Department's contribution to the same.
3. To inform about the Curriculum Design for 4 year B.A. Psychology *Honours* and B.A. Psychology Honours with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of M.A. (Previous) Psychology 2023-24.
5. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the Session 2023-24.
7. To inform about the Departmental Activities and Achievements during the Session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the New Education Policy (NEP).
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.

The meeting began with the Convener welcoming the members. Then the meeting proceeded with the formal permission by the BOS members.

First the minutes and action taken report of the previous meeting were read out and approved by the members. The BOS members were informed about the NAAC 'A+' grading of the Institution.

In the third point of agenda, the Convenor presented the Curriculum Design for 4 year B.A. Psychology Honours and B.A. Psychology Honours with Research 2023-24 as per the NEP guidelines. The BOS members approved the curriculum design.

In the fourth point of agenda, the syllabi of B.A. Psychology Honours and B.A. Psychology Honours with Research for the batch 2023-24 was presented to the members, the BOS members approved the syllabi.

In the fifth point of agenda, the syllabi of M.A (Previous) Psychology for the batch 2023-24 was presented and approved by the members.

In the sixth point of agenda, the members were informed about the Multidisciplinary (Anger and Stress Management) and Skill enhancement course (Fundamentals of Life Skills) offered by the Department. The nomenclature and the syllabi for SEC and Multidisciplinary Course for the Session 2023-24 was approved.

In the seventh point of agenda, the list of examiners were proposed and approved by the members for the session 2023-24.

In the eighth point of agenda, the BOS members were apprised about the departmental activities on Mental Health Awareness, Clinical Internships, Interactive session of Self-Awareness and Effects of Social Media, Field visit to Inclusive centers etc. The members were happy and appreciative about the efforts done by the Department during the Session 2022-23.

In the ninth point of agenda, the members were apprised about the last semester results of the session 2022-23.

In the tenth point of agenda, the members were notified about the courses offered leading to generation of employability, skill development and entrepreneurship as per the New Education Policy (NEP).

In the eleventh point of the agenda, the members were informed about the student progressions, alumni placements and stakeholder feedback for the session 2022-23. The meeting was concluded with thanks giving by the Secretary to all the BOS members.


Dr. Asha Sharma

Convener (BOS)

Head
Department of Psychology
Sophia Girls' College
(Autonomous)

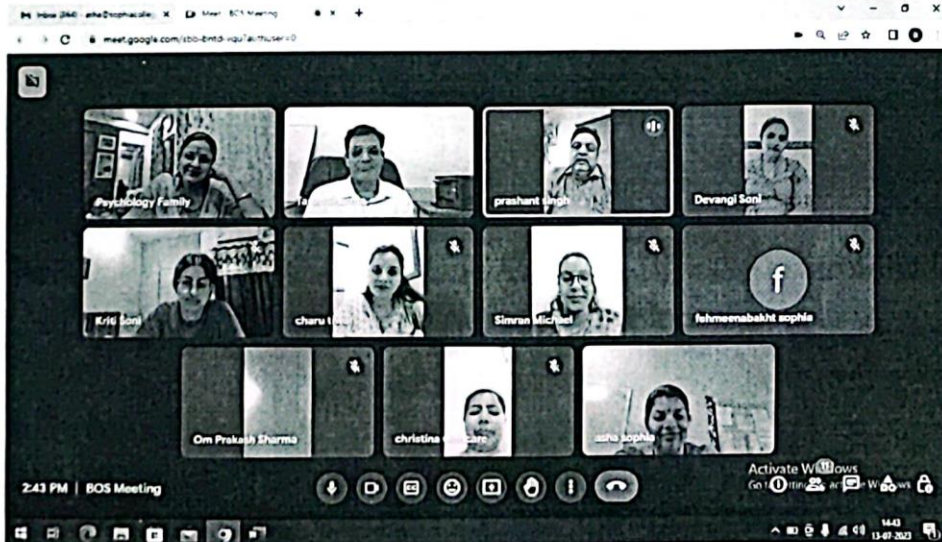
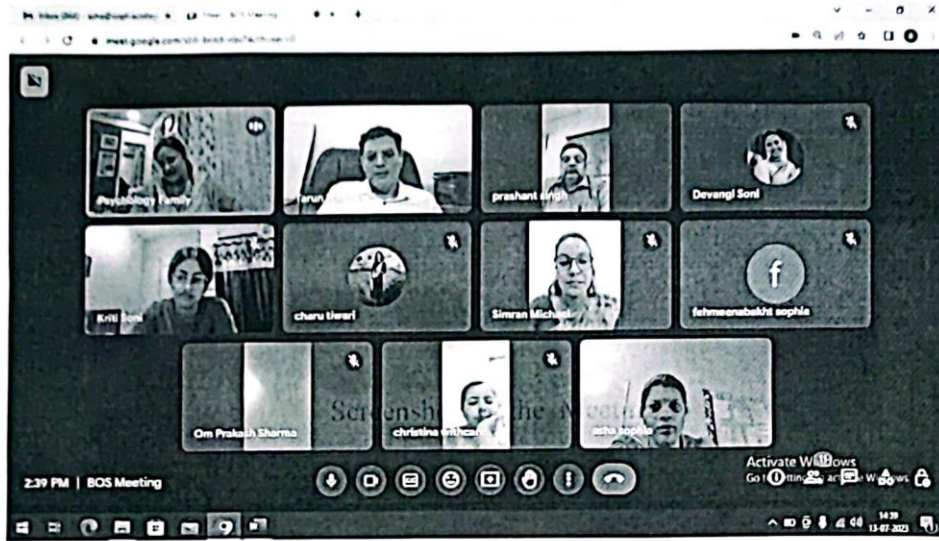


Dr. Sr. Pearl

(Principal)

PRINCIPAL
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(AUTONOMOUS)
AJMER

Screenshots of the Meeting



Dr. Alpha Sharma
Head

**Department of Psychology
Sophia Girls' College
(Autonomous), Ajmer**

**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Sociology BOS Minutes: 2023-24

The online meeting for the session 2023-24 was scheduled on 11th July 2023 at 1:30 pm via Google Meet. At the outset the Convenor welcomed and introduced the members of the BOS.

The following members were present in the meeting:

1. Prof. Rashmi Jain (VC Nominee)
2. Dr. Avni Sharma (AC Nominee)
3. Ms. Sapna Dansereau (Alumnus)
4. Ms. Nikita Rathore (PG student representative)
5. Ms. Jaya Sahani (UG student representative)
6. Mrs. Geetika Yadav (HOD and Convenor)
7. Dr. Tanmay Sharma
8. Ms. Rakshanda Vasnani

Agenda:

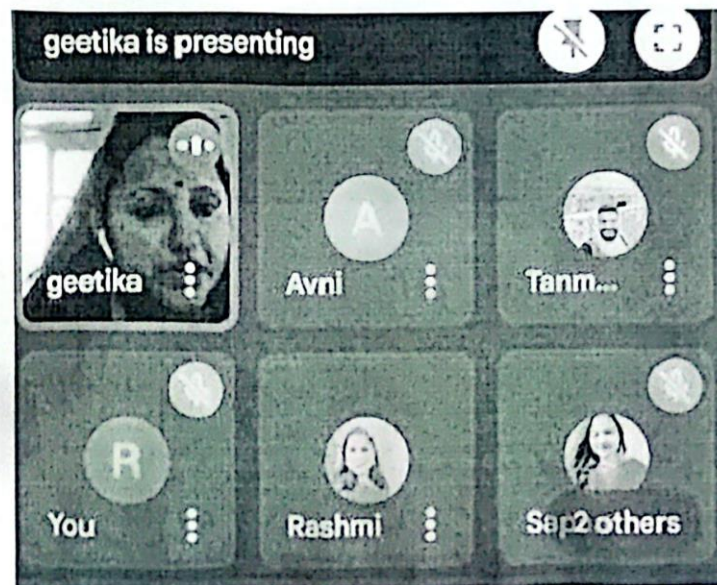
- To read and approve the minutes and action taken report of the previous meeting.
- To apprise the members about the structure, function and execution of the New Education Policy
- To read and review various courses offered during the programme according to NEP.
- To exchange information on teaching, learning material and other literature relevant to MA courses.
- To apprise about various activities, field trips and MOU(s) signed by the department
- To review the feedback about curriculum.
- Any other matter with the permission of chair.

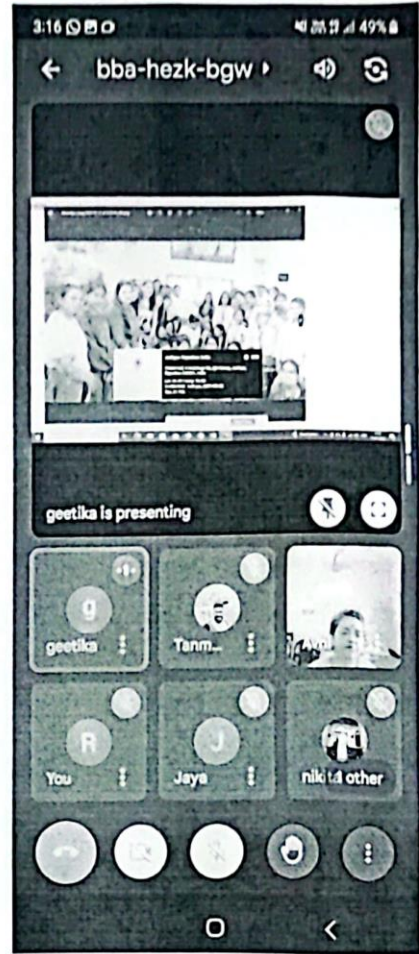
Each agenda items were then taken up and after significant deliberations, following decisions were taken:

- The minutes of the previous meeting were read and approved. Suggestions that were made in the last meeting held in July 2022 have been incorporated.
- The Convenor informed about the adoption, structure and execution of the New Education Policy.
- The members appreciated the courses offered during the programme (4-year Honours and 3-year Pass course programmes). Several new courses have been taken up by the department to impart knowledge about various upcoming fields that are interdisciplinary in nature.

- The members gave their valuable inputs and suggested topics like White Collar crime, crime against marginalized communities such as Dalits, Tribals, Women, Children, Elderly and the Disabled to be added to MJSOC-502; Crime and Society.
- In MJSOC-801; Media and Society, it was suggested inclusion of certain topics like Impact of media on society, family, marriage, relationships, divorce, alienation, crime, education, polity and jurisprudence.
- The members were also informed about Multidisciplinary course on Rajasthan art and culture and the importance this course holds while preparing for any state government competitive exams.
- The panel also applauded the idea of introducing 'Podcasting' as the new Skill Enhancement Course.
- The Convenor apprised the members about the field trip to Jodhpur which was conducted. The students were also taken to Observation home and Labour office to sensitise them about the challenges the people go through.
- The members admired that the department has signed an MOU with Sambhali Trust, Jodhpur which is an NGO dedicated to the upliftment of transgender peoples.
- Panel opined to extend research activities like social survey, case studies etc. more to students so that they can learn by doing and thus develop a better understanding of the subject. The panel has suggested to multiple books and study material (digital and non- digital) that could be added to students benefits.
- The Convenor apprised about the feedback that was collected about the curriculum from the stakeholders to all the members.

Meeting ended with a thanks to the Chair.





S. Pearl
**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**

Geetika
**Head
Department of Sociology
Sophia Girls' College
(Autonomous), Ajmer**



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Minutes of Online/Offline Board of Studies Meeting (2023-24)

The Board of Studies meeting of the Department of Mathematics was organized offline / online (Google hangouts meet) Platform on 11th July 2023 at 1:00 p.m.

The following are the members of BOS for 2023-24

S. No.	Name	Designation	Representation	Signature
1.	Ms. Shivani Indora	Head & Assistant Professor, Dept. of Mathematics, Sophia Girls' College (Autonomous), Ajmer	Convener	<i>Shivani</i>
2.	Dr. Vidyottama Jain	Associate Professor & Head Dept. of Data Science and Analytics, Central University, Kishangarh	Vice Chancellor Nominee	online
3.	Dr. Sushil Kumar Bissu	Professor, Dept. of Mathematics, S. D. Government College, Beawar	Academic Council Nominee (Subject Expert)	offline <i>[Signature]</i>
4.	Dr. Sandeep Gupta	Head & Assistant Professor, Dept. of Mathematics, SS Jain Subodh P.G. College, Jaipur	Academic Council Nominee (Subject Expert)	Absent
5.	Mr. Rakesh Pancholi	Rahul Agro Industry Ltd.	Industry Expert	online
6.	Ms. Mitali Jhala	Faculty, Dept. of Mathematics, Mayoora School, Ajmer	Principal Nominee (Alumni)	online
7.	Ms. Veena Singh	B.Sc. Mathematics III Year, Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student)	online

Shivani

Agenda:-

- To read and approve the minutes and Action Taken Report of the previous meeting.
- To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
- To inform about the Curriculum Design for 4-year B.Sc. Mathematics Honours and B.Sc. Mathematics Honours with Research 2023-24 as per the NEP guidelines.
- To consider and approve syllabi of B.Sc. Mathematics Honours and B.Sc. Mathematics Honours with Research 2023-24.
- To consider and approve the syllabi for SEC /AEC/ Multidisciplinary Course 2023-24.
- To inform about the Departmental Activities and achievements during the session 2022-23.
- To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
- To inform about the stakeholder feedback for the session 2022-23.
- Any other matter with the permission of the Chair.

Minutes:-

The convener formally welcomed and introduced all the members to the 9th B.O.S. meeting, after that the Agenda were discussed one by one.

1. Minutes and Action Taken Report of the previous Board of Studies meeting were read and approved. Prof. Sushil Kumar Bissu, proposed to pass the minutes, Ms. Shivani Indora seconded it and it was passed unanimously.
2. The Convener appraised the members about the NAAC inspection held on 14th -15th December 2022 and College A+ grading. Respected BOS members praised the College about its great achievement and it was a proud moment for the Department. The convener also appraised the members about the Exhibitions on different Mathematics models presented by students of Mathematics Department in front of NAAC peer team members.



3. Further, the new curriculum design for 4-year B.Sc. Mathematics Honours and B.Sc. Mathematics Honours with Research 2023-24 as per the NEP guidelines was discussed with BOS members. The members were detailed about the major, minor and multidisciplinary papers along with SEC, AEC, VAC and the proposed credit scheme. The board members gave minor suggestions and appreciated the curriculum design and approved it unanimously.
4. The syllabus of SEC- Quantitative Aptitude and Multidisciplinary Course – MATLAB, was discussed; the BOS members appreciated the department members for the introduction of these new courses which are beneficial for the holistic growth of students.
5. A brief report on activities organized by the department under Ramanujan-The Mathematics forum, during the session 2022-23, was presented in the meeting. Various activities were organised by the department namely Movie screening activity on 'Srinivasa Ramanujan', Mathematics Models Exhibitions, Presentation on Vedic Mathematics and Visit to old age home. The members were appreciative of the efforts and endeavors of the department.
6. The members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development. The following papers were suggested regarding the same:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Vector Calculus and Coordinate Geometry	MAT-201	Skill Development • Basic Knowledge of Line and Surface Integral • Coordinate Geometry of 2D and 3 D
Differential Equations	MAT-302	Skill Development • Fundamental Knowledge of Differential Equations • Solution of Differential Equations • Geometrical meaning of Differential Equations • Helps in Research
Real Analysis	MAT-501	Skill Development • Fundamental Knowledge of Real Numbers • Ability to develop Higher order

Shivani

		Research Skills
Linear Programming OR Mechanics	MAT-502	Skill Development • Helps in Research
Probability Theory	MAT-401	Skill Development • To Solve Analytical Problems
Numerical Analysis	MAT-602	Skill Development • Meaning of Operators • Application of Operators
Transform Calculus	NEP	Skill Development • Fundamental of Fourier Transforms • Applications of Laplace
SEC- Quantitative Aptitude	SEM -V	Skill Development • Fundamentals of Algebra. • Problem solving skill in various competitive exams.
Multidisciplinary - MATLAB	NEP	Skill Development • Perform calculation on MATLAB • Solve graphics related problem on MATLAB

7. The BOS members were informed about the feedback received from the various stakeholders like Students, Staff Members, Parents, Community Members, Employers and Alumni. The members were appreciative of this. The BOS members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development.

8. The feedback on curriculum, taken from various stakeholders i.e., students, parents and teachers, was then presented in the meeting and it was highlighted that the feedback was up to par as it was reflected in the response given by the stakeholders.

9. BOS members have approved scheme of examination based on NEP.

Shivani

The E.O.S. members suggested the following changes.

- Paper 1, Metric Spaces and Complex analysis of Semester 5th is totally a paper of Complex analysis. They suggested to delete the metric spaces part and the paper name is Complex Analysis.
- B.O.S member changed following two paper name also. Paper 1, Statistics of Semester 6th name is Probability Theory. Paper 2, Transform Calculus of Semester 6th is Integral Transform.
- In Paper 2, Mechanics of Semester 4th – Hook's law and related problems were deleted.
- Convener apprised the B.O.S. members about the introduction of Practical papers in Semester V and VI. The Board members approved the syllabi for the same.

THE CURRICULUM OF B.A. POLITICAL SCIENCE PROGRAM (B.A. POLITICAL SCIENCE)

S. No.	B.A. POLITICAL SCIENCE		Semester	Credits	Total Credits	Total Marks	Final Marks
	Course Code	Course Name					
1	PS-101	Political Science-I	1	3	100	100	100
2	PS-102	Political Science-II	2	3	100	100	100
3	PS-103	Political Science-III	3	3	100	100	100
4	PS-104	Political Science-IV	4	3	100	100	100
5	PS-105	Political Science-V	5	3	100	100	100
6	PS-106	Political Science-VI	6	3	100	100	100
7	PS-107	Political Science-VII	7	3	100	100	100
8	PS-108	Political Science-VIII	8	3	100	100	100
9	PS-109	Political Science-IX	9	3	100	100	100
10	PS-110	Political Science-X	10	3	100	100	100
11	PS-111	Political Science-XI	11	3	100	100	100
12	PS-112	Political Science-XII	12	3	100	100	100
13	PS-113	Political Science-XIII	13	3	100	100	100
14	PS-114	Political Science-XIV	14	3	100	100	100
15	PS-115	Political Science-XV	15	3	100	100	100
16	PS-116	Political Science-XVI	16	3	100	100	100
17	PS-117	Political Science-XVII	17	3	100	100	100
18	PS-118	Political Science-XVIII	18	3	100	100	100
19	PS-119	Political Science-XIX	19	3	100	100	100
20	PS-120	Political Science-XX	20	3	100	100	100

At the end, Convener thanked all the members of Board of Studies for their valuable time and suggestions.

Shivani
Convener
Ms. Shivani Indora

S. Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

MINUTES OF ONLINE/OFFLINE BOS MEETING 2023-24

The BOS meeting was organized online/offline on Google Meet Platform on 12th July 2023 at 12:00 pm. The following members are the members of BOS for 2023-24

S.No.	Name	Designation	Representation
1	Dr. Deepmala	Head, Dept. of Physics, Sophia Girls' College (Autonomous), Ajmer	Convener <i>Deepmala</i>
2	Prof. Babu Lal	Professor Dept. of Physics M.L.S.U Udaipur	Vice Chancellor Nominee (Subject Expert) <i>Online</i>
3	Prof. Narayan Lal Gupta	Professor Dept. of Physics Government College, Kishangarh	Academic Council Nominee (Subject Expert) <i>Offline</i>
4	Dr. Dalpat Meena	Assistant Professor, Dept. of Physics, University of Rajasthan, Jaipur	Academic Council Nominee (Subject Expert)-Absent <i>Dr.</i>
5	Mr. Rahul Pancholi	Owner of Rahul Agro Limited	(Industry Expert) <i>Online</i>
6	Ms. Suneetha K	Mayoor School, Ajmer	Principal Nominee (Alumni) <i>Online</i>
7	Chandani	B.Sc. (Maths), Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student) <i>Online</i>
8	Ms. Deeksha Sharma	Assist. Prof., Dept. of Physics, Sophia Girls' College (Autonomous), Ajmer	Member <i>Deeksha</i>

Agenda:

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.Sc. Physics Honours and B.Sc. Physics Honours with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.Sc. Physics Honours and B.Sc. Physics Honours with Research 2023-24.
5. To consider and approve the syllabi for SEC /AEC/ Multidisciplinary Course 2023-24.
6. To inform about the Departmental Activities and achievements during the session 2022-23.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the stakeholder feedback for the session 2022-23.
9. Any other matter with the permission of the Chair.

Minutes:

The meeting started with a welcome note presented by the convener.

1. Minutes and action taken report of the previous BOS meeting were read and approved. Prof. Narayan Lal Gupta, proposed to pass the minutes, Dr. Deepmala seconded it and it was passed unanimously.
2. The Convener appraised the members about the NAAC inspection held in December 2022 and College A+ grading. Respected BOS members praised the College about its tremendous achievement and it was a proud moment for the members of Department. The convener also highlighted major contributions of the department, which included Environmental and Energy Audit and also students of Physics Department presented Exhibitions in front of NAAC members.
3. Further the members discussed about the new curriculum design for 4-year B.Sc. Physics Honours and B.Sc. Physics Honours with Research 2023-24 as per the NEP guidelines. The members were detailed about the major, minor and multidisciplinary papers along

with SEC, AEC, VAC and the proposed credit scheme. The board members gave minor suggestions and appreciated the curriculum design and approved it unanimously.

4. The syllabi of B.Sc. Physics Honours and B.Sc. Physics Honours with Research 2023-24 were discussed and in VII and VII semesters syllabus is quite lengthy and they suggested to reduce the syllabus and its length should be according to the credit. The course content should be precise and concise considering the time constraint in semester system.
5. The syllabus of SEC- Logical Reasoning, and Multidisciplinary Course – The Sport Science, was discussed; the members of BOS appreciated the departmental efforts as all these courses are very relevant and beneficial for the holistic growth of students.
6. A report on activities organized by the department, during the session 2022-23, was presented in the meeting to apprise the members about departmental activities under the 'Kalam Forum' for their academic and social growth. The activities included Staff-student exchange program, Physics Exhibition, Movie screening activity etc. The members were appreciative of the efforts and endeavors of the department.
7. The members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development. The following papers were suggested regarding the same:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Mechanics	PHY-101	Skill Development • Properties of Fluids and Solids • Centre of Mass and Conservation Theorem
Practical	PHY-103	Skill Development • Calculation of Moment of Inertia • Calculation of Viscosity
Electronics I	PHY-301	Skill Development • Working Models • Non- Working Models
Practical	PHY-303	Skill Development • Basic Knowledge of Electric Circuits

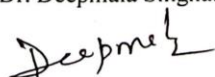
Quantum Mechanics	PHY-502	Skill Development • Knowledge to solve Schrodinger Equation • Helps in Research
Nuclear Physics	PHY-601	Skill Development • Enhancement of Knowledge in the field of nucleus • Helps in Research • Knowledge of Reactors
Practical	PHY- 603	Skill Development • Knowledge of Operational Amplifier
SEC	SEM -V	Logical Reasoning (S.D)
Multidisciplinary	NEP	Sports Science (S.D)

8. The BOS members were informed about the feedback received from the various stakeholders like Students, Staff Members, Parents, Community Members, Employers and Alumni. The members were appreciative of this. The BOS members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development.
9. The feedback on curriculum, taken from various stakeholders i.e., students, parents and teachers, was then presented in the meeting and it was highlighted that the feedback was up to par as it was reflected in the response given by the stakeholders.
10. BOS members have approved scheme of examination based on NEP.

At the end, Mrs. Deeksha Sharma thanked all the members of Board of Studies for their valuable suggestions.

Convener

Dr. Deepmala Singhal



Members of the Board of Studies-2023-2024

S. No	Name	Designation	Representative
1.	Dr. Deepika	Head and Assistant Professor, Dept. of Physics, Sophia Girls' College, Chhatrapati Sagar	Chairman
2.	Prof. Binod Mohan	Professor Dept. of Physics M.L.A. College	Vice-Chairman
3.	Prof. N.S. Gupta	Professor Dept. of Physics Government College, Kota	Member (Expert)
4.	Dr. Deepal Mishra	Assistant Professor, Dept. of Physics, Khandwa University, Jajpur	Member (Expert)
5.	Dr. Rajat Prakash	Kalidasa Institute of Technology	Member (Expert)
6.	Ms. Anita E	Department of Physics, Muzumdar College	Member (Expert)
7.	Ms. Chandra	Sophia Girls' College (Autonomous), Ajmer	Member (Expert)

MARKING SCHEME (PHYSICS)

SUBJECTS

S. No.	Syllabus		Total Marks	Total Marks	Total Marks	Total Marks	Total Marks
	Practical	Theory					
1.	10	70	80	80	80	80	80
2.	10	70	80	80	80	80	80
3.	10	70	80	80	80	80	80

Deepika

S. Pearl
5
PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

DEPARTMENT OF CHEMISTRY

Minutes of B.O.S meeting held on 10th July, 2023

The online B.O.S meeting of the Department of Chemistry for the Session 2023-24 was held on 10th July, 2023 at 12:30 pm. The meeting was held on Google Meet.

The meeting was attended by the following members:

- | | | |
|--|------------------------------|------------------------------|
| 1. Prof. Asha Jain
Professor and Head, Department of
Chemistry, University Of Rajasthan,
Jaipur | (VC Nominee) | Online |
| 2. Dr. Arun Pareek
Professor, Department of Chemistry,
SPC Govt. College, Ajmer | (AC Nominee) | Online |
| 3. Dr. Hemant Joshi
Assistant Professor
Department of Chemistry
Central University, Rajasthan | (AC Nominee) | Online |
| 4. Ms. Sweety Gothriwal
Senior Associate, Innodata India Pvt.
Ltd., Noida | (Industrial Nominee) | Absent |
| 5. Ms. Shifa Siddiqui
M.Sc. Chemistry, TGT, Aryan
Public School, Ajmer | (Principal Nominee- Alumni) | Online |
| 6. Ms. Yukta Dashora
M.Sc. Chemistry, Sophia Girls'
College (Autonomous), Ajmer | (Principal Nominee- Student) | Online |
| 7. Ms. Laveena Gulabchandani | (Secretary) | <i>Laveena Gulabchandani</i> |
| 8. Ms. Mansi Chaturvedi | (Member) | |
| 9. Ms. Komal Bhasin | (Member) | <i>Komal Bhasin</i> |
| 10. Mrs. Devika Choudhary | (Member) | <i>Devika Choudhary</i> |
| 11. Dr. Taruna Sethi | (HOD and Convener) | <i>Taruna Sethi</i> |

Agenda of the meeting

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.Sc. (Chemistry) Honours and B.Sc. (Chemistry) Honours with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.Sc. (Chemistry) Honours and B.Sc. (Chemistry) Honours with Research 2023-24.
5. To consider and approve syllabi of M.Sc. Chemistry 2023-24.
6. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
7. To consider and approve the Panel of Examiners for the session 2023-24.
8. To inform about the Departmental Activities and achievements during the session 2022-23.
9. To apprise about the last semester results of the session 2022-23.
10. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
11. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
12. Any other matter with the permission of the Chair.

The meeting started with welcome of B.O.S members by Dr. Taruna Sethi, HOD and Convener. She apprised the members of B.O.S about the agenda of the meeting. In the meeting following points were discussed-

1. Minutes and action taken report of the previous meeting was read by Ms. Laveena Gulabchandani, proposed by Ms. Mansi Chaturvedi, seconded by Dr. Arun Pareek and was approved by all the B.O.S members.
2. Dr. Taruna Sethi informed the B.O.S. members about the 'A+' grade of the institution acquired by NAAC during the last academic year. All the B.O.S. members congratulated about the same.
3. B.O.S. members were apprised about the new credit scheme and curriculum design of for 4-year B.Sc. (Chemistry) Honours and B.Sc. (Chemistry) Honours with Research 2023-24 according to the NEP guidelines and was approved without any changes.
4. The syllabi of B.Sc. (Chemistry) Honours and B.Sc. (Chemistry) Honours with Research Sem I to VIII for the Session 2023-24 was read by the B.O.S. members and was approved without any change.

5. M.Sc. Chemistry Sem I to IV syllabi for the session 2023-24 was read by the B.O.S. Members and following changes were made:

- The topic “Application of Perturbation theory to Helium atom” was removed from **Unit -I of CHEM -103 Physical Chemistry-I.**
- The following topics were removed from **Unit – I of CHEM-203 Physical Chemistry – II: Semiconductor interfaces-theory of double layer at semiconductor,, Effect of light at semiconductor solution interface**

6. Dr. Taruna Sethi informed the B.O.S. members about the introduction of Skill Enhancement Course on “Medicines in Daily Life” and the Multidisciplinary Course on “Food Adulteration” according to the N.E.P. Guidelines. B.O.S. members appreciated the initiative taken by the department for the holistic development of the students. The syllabus was approved without any change by the B.O.S. members.

7. The Convener discussed the Panel of Examiners with the B.O.S. members for the undergraduate and postgraduate courses for the session 2023-24 and the names were approved by the B.O.S. Members.

8. Dr. Taruna Sethi apprised the B.O.S. members about the activities carried out during the session 2023-24 for the holistic development of students which include a 3D poster Making competition and the Industrial visits to K.S. Super Chem Pvt. Ltd., Kishangarh Ajmer, Rajasthan and Choyal Group of Industries, Ajmer. The B.O.S. member appreciated the initiatives taken by the department instilling creativity and enhancing practical exposure of the students and considered industrial visits to be a very important part of the curriculum. Dr. Taruna Sethi also informed about the allotment of research scholars under her supervision during the last academic session.

9. Dr. Taruna Sethi informed the members of B.O.S. about the good results of the last session. Most of the students of both Undergraduate and Postgraduate programs have secured good marks and passed out with first division.

10. The convener informed the B.O.S. members about the contents of various courses in the syllabi that inculcate skills among the students about the working in various Industries as well as research laboratories. This includes all the practical papers as well as some theory papers such as Spectroscopy, Analytical Chemistry, Green and Environmental Chemistry etc.

11. Dr. Taruna Sethi briefed the B.O.S. members about the alumni placement and student progression of 2022-23 batch. She informed the members of B.O.S. that many of the students have been enrolled in different Post graduation courses in various renowned institutions and many of the students have been placed in jobs as well.

12. Dr. Taruna Sethi also informed the B.O.S. members that regular feedback is taken from all the stakeholders viz. Students, Alumni, Parents, Teachers and Employers for the continuous improvement of the institution. The feedback system is focused on

infrastructure facilities, curriculum design, teaching pedagogy and employability by the stakeholders.

No other matter was left to be discussed so the meeting was concluded with the permission of the chair.

Asha Jain
(Prof. Asha Jain)

Arun Pareek
5.7.24
(Prof. Arun Pareek)

Hemant Joshi
(Dr. Hemant Joshi)

Lavina
(Lavina Gulabchandani)

Komal
(Komal Bhasin)

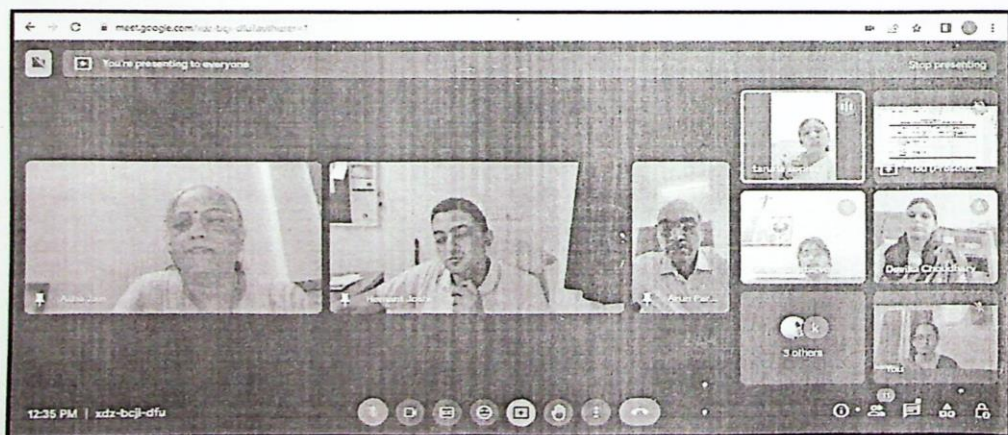
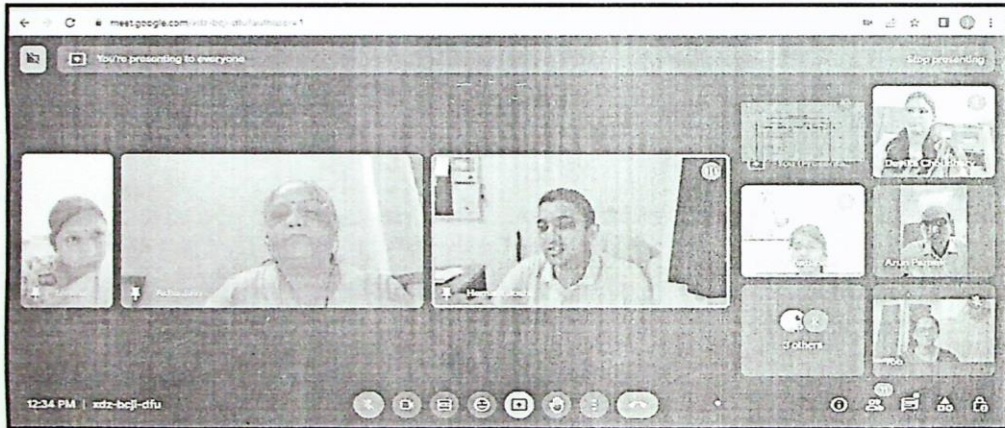
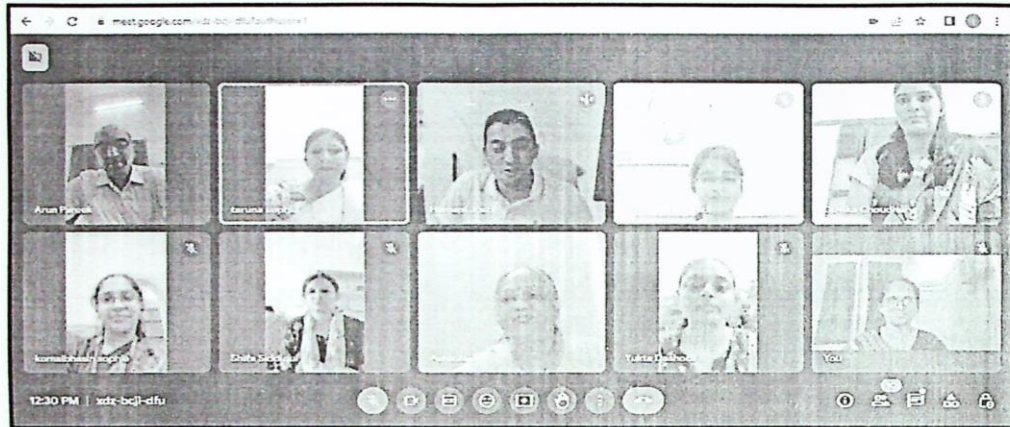
Taruna
(Dr. Taruna Sethi)

**Head
Department of Chemistry
Sophia Girls' College
(Autonomous), Ajmer**

Sister Pearl
(Prof. Sister Pearl)

**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**

Photographs of the B.O.S. Meeting







SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

DEPARTMENT OF BOTANY

MINUTES OF ONLINE BOS MEETING 2023-24

The BOS meeting was organized online on Google Meet Platform on 11th July 2023 at 11:00 am.

Following are the members of BOS for the session 2023-24:

S.No.	Name	Designation	Representation
1	Dr. Sandhya	Head, Dept. of Botany, Sophia Girls' College (Autonomous), Ajmer	Convener
2	Prof. Arvind Pareek	Professor & Head Dept. of Botany Maharshi Dayanand Saraswati University, Ajmer	Vice Chancellor Nominee (Absent)
3	Dr. Sunita Arora <i>Online</i>	Professor & Head Dept. of Botany Jai Narayan Vyas University, Jodhpur	Academic Council Nominee (Subject Expert)
4	Dr. Seema Bhadauria <i>Online</i>	Associate Professor, Dept. of Botany, University of Rajasthan, Jaipur	Academic Council Nominee (Subject Expert)
5	Dr. Rajesh Khatri	Retd. CMHO, Ajmer	Industry Expert (Absent)
6	Dr. Shilpi Rijhwani <i>Online</i>	Associate Professor, Dept. of Botany, IIS Univ., Jaipur	Principal Nominee (Alumni)
7	Meenal Pandey <i>Online</i>	B.Sc. (Biology), Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student)
8	Dr. Annu Bhardwaj	Assist. Prof., Dept. of Botany, Sophia Girls' College (Autonomous), Ajmer	Member

Agenda:

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.Sc. Botany Honours and B.Sc. Botany Honours with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.Sc. Botany Honours and B.Sc. Botany Honours with Research 2023-24.
5. To consider and approve the syllabi for SEC /AEC/ Multidisciplinary Course 2023-24.
6. To inform about the Departmental Activities & achievements during the session 2022-23.
7. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
8. To inform about the stakeholder feedback for the session 2022-23.
9. Any other matter with the permission of the Chair.

Minutes:

The meeting started with a welcome note presented by the convener.

1. Minutes and action taken report of the previous BOS meeting were read and approved. Dr. Seema Bhaduria, proposed to pass the minutes, Dr. Shilpi Rijhwani seconded it and it was passed unanimously.
2. The members were apprised about the NAAC inspection held in December 2022 and achievement of A+ grading. The convener highlighted major contributions of the department in this achievement, which included:
 - a. Preparation of database of Campus trees.
 - b. Identification and listing of plants of medicinal importance, varieties of cacti and succulents, vegetables, fruits etc. on the Campus.
 - c. MoU's and collaborative activities.
 - d. Internship on *Azolla* cultivation and other departmental activities.
3. Further the members discussed about the new curriculum design for 4-year B.Sc. Botany Honours and B.Sc. Botany Honours with Research 2023-24 as per the NEP guidelines.

The members were detailed about the major, minor and multidisciplinary papers along with SEC, AEC, VAC and the proposed credit scheme. The board appreciated the curriculum design and approved it unanimously.

4. The syllabi of B.Sc. Botany Honours and B.Sc. Botany Honours with Research 2023-24 was discussed in depth. The members found the syllabus very systematic and appropriate.

Following suggestions were proposed in the meeting to augment the syllabus:

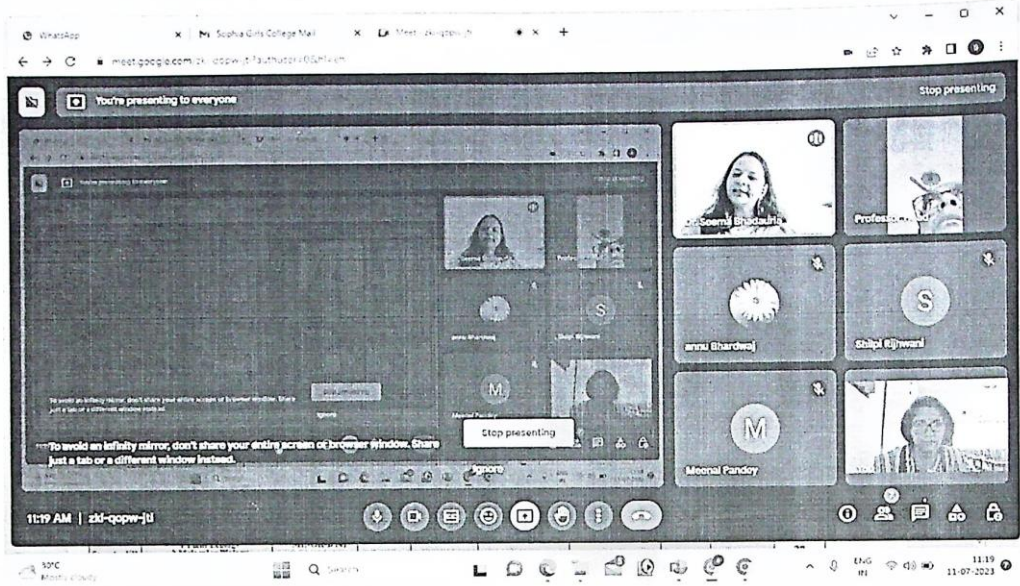
- a. BOT 101: Unit II & III – One genus per class (otherwise the syllabus would be too lengthy)
 - b. The course content should be precise and concise considering the time constraint in semester system.
5. The syllabus of SEC- Pharmacognosy (Medicinal drugs), VAC – Environmental Consciousness and Multidisciplinary Course – Plant diversity and Human Welfare, was discussed, the members found it apt and comprehensive and approved the syllabi agreeably.

6. A report on activities organized by the department, during the session 2022-23, was presented in the meeting to apprise the members about initiatives taken for holistic and integrated development of students. The activities included Internship on *Azolla* cultivation, Staff-student exchange program, Health talk and multispecialty camp, Visit to herbal garden etc. The members were appreciative of the efforts and endeavors of the department.
7. The members discussed about the courses offered by the department which have a bearing on employability, entrepreneurship and skill development. The following papers were suggested regarding the same:

Name of the Course	Course Code	Activities/Content with direct bearing on Skill development
Practical	BOT 102 BOT 202	Skill development- 1. Identification of Algae and Fungi. 2. Identification of plant diseases. 3. Hands on training (Slide preparation, Section cutting)
Practical	BOT 303	Skill development- 1. Identification of Bryophytes and Pteridophytes. 2. Identification of cell and stages of cell division(mitosis). 3. Hands on training (Slide preparation, Section cutting)

Practical	BOT 403	Skill development- 1. Identification of Gymnosperms 2. Identification of Anatomical characters. 3. Hands on training (Slide preparation, Section cutting, Study of Taxonomical characters)
Practical	BOT 503	Skill development- 1. Identification of Angiosperms 2. Identification of reproductive structures and types of Fruits.
Practical	BOT 603	Skill Development- 1. Analysis of Physiological phenomena of plants. 2. Interpret the economic importance of plants. 3. Hands on training (Performing experiments)
Practical	BOT 704	Skill development- 1. Analysis of soil and water quality parameters. 2. Survey skills 3. Identification of advanced genera of Algae, Bryophytes and Pteridophytes 4. Hands on training (Field survey, experiments)
Practical	BOT 805	Skill development- 1. Survey skills 2. Working of laminar air flow and autoclave 3. Inoculation and aseptic transfer techniques 4. Apply and interpret the basic procedures of genetic inheritance. 5. Hands on training (Field survey, experiments and solving numericals based on genetics)
SEC		Skill development- 1. Identification of plants of medicinal importance and their significance 2. Qualitative estimation of phytochemicals

8. The feedback on curriculum, taken from various stakeholders i.e., students, parents and teachers, was then presented in the meeting and it was highlighted that the feedback was up to par as it was reflected in the response given by the stakeholders.



Handwritten signature

Dr Pearl

**PRINCIPAL
SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER**



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER


Minutes of the BOS- Department of Zoology 2023-24

Meeting of the Board of Studies for the department of Zoology, Sophia Girls' College (Autonomous), Ajmer was held on 11th July 2023 at 11:15 a.m. through Google Meet for the session 2023-24. The meeting began with a formal welcome by Dr. Mriganaka Upadhyay. Following members were present;

S.No.	Name	Designation	Representation
1.	Prof. P.J John	Prof. & Head Department of Zoology, University of Rajasthan and VC Nominee	Present
2.	Dr Abdha Trivedi	Ass. Prof. Dept. of Animal Sciences, MJP Rohikhand University and AC Nominee	Present
3.	Prof. Subash Chandra	Prof. & Head Department of Zoology, MDS University and AC Nominee	Present
4.	Mr. Anand Sharma	Managet Administration, Mittal Hospital and Idustry Representative	Present
5.	Dr. Mriganka Upadhyay	Associate Prof. & Head Department of Zoology, Sophia Girls College and Convener	Present
6.	Dr. Sr.Swapna John	Ass. Prof. Dept. of Zoology, Sophia Girls College and Member	Present
7.	Ms. Nuzhat	Student Representative and Principal Nominee	Present

Agenda:-

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with the department's contribution to the same.
3. To inform about the Curriculum Design for 4-year B.Sc. Zoology Honours and B.Sc. Zoology Honours with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.Sc. Zoology) Honours and B.Sc. Zoology with Research 2023-24.
5. To consider and approve the syllabi for SEC / Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to the generation of employability, skill development and entrepreneurship as per the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.


Head
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Sophia Girls' College
(Autonomous), Ajmer

Agenda 1 To read and approve the minutes and Action Taken Report of the previous meeting.

The minutes of the previous meeting was read by Dr.Sister Swapana, and was proposed to be passed by Prof. John and seconded by Prof. Abha. thereafter Dr. Sr. Swapana read the Action Taken Report which was again discussed upon. It was passed by Prof. Subash Chandra and seconded by Mr. Anand Sharma.

● **Agenda 2: To inform about the NAAC 'A+' grading of the Institution along with the department's contribution to the same.**

The Convener brought to the notice of the BOS members that the college was recently accredited by NAAC, achieving an A+ Grade. This success was attributed to the hard work and collaborative teamwork of all the departments under the able leadership of our Principal Prof. Sr. Pearl. Each department contributed significantly, demonstrating commitment and dedication in various aspects, including curriculum development, infrastructure enhancement. The SEC course 'Basics in Ornithology' offered by the department was highly appreciated by the NAAC peer team members.

Agenda 3: To inform about the Curriculum Design for 4-year B.Sc. Zoology Honours and B.Sc. Zoology Honours with Research 2023-24 as per the NEP guidelines.

● Dr. Mriganka Upadyay, Head of the department, informed the members about the introduction of 4-year B.Sc. Zoology Honours and B.Sc. Honours with research, following UGC guidelines and NEP. Members appreciated the initiative but expressed concerns over the lack of clear guidance from higher authorities, emphasizing the need for cautious and strategic planning in light of ongoing changes in other colleges and universities statewide.

Agenda 4: To consider and approve syllabi of B.Sc. Zoology) Honours and B.Sc. Zoology with Research 2023-24.

The convener read the syllabi of B.Sc. Zoology) Honours and B.Sc. Zoology with Research 2023-24 semester wise after having a thorough study and discussion over the syllabus and looking into its depth, effectiveness and efficiency to make the students competent and skilled so as to be able to procure employment for self. After much discussion and brain storming by the members and looking at the present NEP situation, the syllabus for the session 2023-24 was passed unanimously.


Head

**Department of Zoology
Sophia Girls' College
(Autonomous), Ajmer**

Agenda 5 To consider and approve the syllabi for SEC / Multidisciplinary Course 2023-24.

Dr. Mriganka, the convener read the syllabus for the SEC course in Basics of Ornithology. Thereafter the MDC syllabus for Wild Life Conservation for the session 2023-24 was read. There were no changes made and hence was passed unanimously.

Agenda 6: To consider and approve the Panel of Examiners for the session 2023-24.

The convener brought to the notice of the members the Panel of Examiners for Zoology for the session 2023-24. The members unanimously approved the panel.

Agenda 7: To inform about the Departmental Activities and achievements during the session 2022-23.

Dr. Mriganka the convener brought to the notice of the members that the Floricans -the Zoology Forum conducted the following activities in the previous session.

- On 8th August 2022, the students along with the faculty members went for an Educational Trip to Nahargardh Biological Park. Total no. of students for the same were 57.
- A guest Lecture on Special Features of Gastropoda was delivered by Dr Ravi Bhatnagar, Head Department of Zoology, Sunrise University, Alwar on 17th October 2023. A total of 38 students benefitted by the same.
- Another guest lecture by Dr Vivek Sharma from MDS University on Evolution of Urinary and Reproductive Tract in Vertebrates was conducted for 36 students on 1st November 2023.
- A poster making competition was held on 2nd February 2023 to mark the Wetland Day, also Bird watching Event was also organised.
- On 7th April 2023 a collaborative online activity with our MOU institute St Aloysius was organised on the occasion of World Health Day.
- Dr Neha Singh gave a session on Career counselling and how to apply for CUCET on 26th April 2023. A great deal of appreciation was expressed by the members for the various activities, and for keeping the MOU active through various activities. The members also recognized the need for continuing the MOU in order to maintain the progress achieved.




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Agenda 8: To apprise about the last semester results of the session 2022-23.

Dr. Mriganka presented the Odd semester and Even Semester Result of the session 2022-23, which was as follows-

Result Analysis for the Odd Semester 2022-23 (ODD SEM-I, III & V)

NAME OF THE PAPER	NUMBER OF STUDENTS ENROLLED	DISTINCTION	1 st DIVISION	PASS %
ZOO 101- Invertebrates Classification & Special features	46	33	13	100
ZOO -102- Structure & Function of Invertebrates	46	30	16	100
ZOO-301-Classification, structure and special features of Chordates	49	32	17	100
ZOO-302- Comparative Anatomy of Chordates	49	28	21	100
ZOO-501-Molecular Biology	54	31	23	100
ZOO 502 -Biochemistry & Ethology	54	28	26	100


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Agenda 9: To notify about the courses offered leading to the generation of employability, skill development and entrepreneurship as per the NEP.

The convener brought to the notice of the members that in today's competitive world, acquiring specialized skills is crucial for both employability and entrepreneurship. Hence, the syllabus as per NEP has been framed accordingly.

- Basic Course in Ornithology: Offered by SEC. This course provides a comprehensive understanding of avian biology, behaviour, and conservation. Employability Scope: Graduates can find employment in various fields such as wildlife conservation organizations, environmental consulting firms, research institutions, and government agencies. Entrepreneurship Scope: Opportunities exist in bird watching tours, wildlife photography, ecotourism ventures, and educational outreach programs.
- Major Project Report on Physicochemical and Biological Analysis in of Freshwater. Offered by SEC. This project involves in-depth analysis of freshwater bodies focusing on physicochemical and biological parameters. Employability Scope: Graduates can pursue careers as environmental and water quality analysts, research scientists, or consultants in environmental firms. Entrepreneurship Scope: Potential business ventures include environmental monitoring services, water quality testing laboratories, and consultancy services for pollution control.
- Haematology Exercise: Offered in ZOO 403. This course involves the study of blood and blood-related disorders. Employability Scope: Graduates can work in hospitals, diagnostic laboratories, blood banks, pharmaceutical companies, or research institutions. Entrepreneurship Scope: Opportunities exist in establishing diagnostic centres, blood testing laboratories, or specialized clinics focusing on haematology services.

Agenda 10: To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.

Dr.Mriganka informed the members that our alumni who have passed out from our Institute are doing extremely well. Maam briefed the members about the batch 2020- 21. Nearly 80-85% of our students pursue higher education by doing their masters or B.Ed. Some students drop to prepare for competitive exams. Statistically, as per the data received out of 56 students 20 students have gone for Post Graduation, 8 students have opted to finish their B.Ed. and 3 students have taken other short-term courses. About the recent placements, Ms Osheen Victor (2016 batch) has been appointed as a Tahseildar in M.P, Ms Febina Peter (2018 batch) has been placed as Academic Success Lead in Byju's. Ms. Richu Agustine (2018batch) has been placed as Trainee Security officer in Spicejet Airlines. Ms.Vibha Choudahry and Ms. Shivani Pal both of 2019 Batch have cleared RFAS.


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Agenda 11: Any other matter with the permission of the Chair.

Since there was no other matter to be discussed, the meeting ended with a vote of thanks given by Dr. Mriganka for all the esteemed members who gave their valuable time for this virtual online meeting. The meeting ended successfully.

List of Examiners

SSO	NAME	DEPARTMENT	DESIGNATION	COLLEGE	CITY
1	Abhishek Rajpurohit	Dept Of Zoology	Assistant Professor	Jnu University	Jodhpur
2	Ashok Kumar Patel	Dept Of Zoology	Assistant Professor	Juvin	Jodhpur
3	Ashok Kumar Srivastava	Dept Of Zoology	Assistant Professor	Ss Jain Subodh College	Jaipur
4	Bharat Bhatt	Dept Of Zoology	Assistant Professor	Mahila Pg College	Jodhpur
5	Brijpal Singh Bhati	Dept Of Zoology	Assistant Professor	Govt College	Jodhpur
6	Deepika Mishra	Dept Of Zoology	Assistant Professor	Ss Jain Subodh College	Jaipur
7	Deepima Shukla	Dept Of Zoology	Assistant Professor	Kanoria Pg Girls College	Jaipur
8	Dr A K Gupta	Dept Of Zoology	Associate Professor	RIE Ajmer	Ajmer
9	Dr Harish Gautam	Dept Of Zoology	Assistant Professor	Govt College Kota	Kota
10	Dr K C Soni	Dept Of Zoology	Vice Principal	Lohiya Govt College Churu	Churu
11	Dr Kamlesh Rawat	Dept Of Zoology	Assistant Professor	Govt College Nasirabad	Nasirabad
12	Dr Karuna Shobhawat	Dept Of Zoology	Assistant Professor	Govt College Kishangardh	Kishangardh
13	Dr Rajkumar Samant	Dept Of Zoology	Assistant Professor	Govt College Maalpara	Maalpara
14	Dr Reena Vyas	Dept Of Zoology	Associate Professor	SPC Govt College Ajmer	Ajmer
15	Dr Subrat Sharma	Dept Of Zoology	Assistant Professor	Govt College Nasirabad	Nasirabad
16	Garima Verma	Dept Of Zoology	Assistant Professor	Vbri	Udaipur
17	Pratap Chaud Mali	Dept Of Zoology	Assistant Professor	University Of Rajasthan	Jaipur
18	Preeti Srivastava	Dept Of Zoology	Assistant Professor	Ss Jain Subodh College	Jaipur
19	Raj Narain Sharma	Dept Of Zoology	Director	Ss Jain Subodh College	Jaipur
20	Rajendra Saini	Dept Of Zoology	Assistant Professor	Ss Jain Subodh College	Jaipur
21	Sushma Jain	Dept Of Zoology	Hod	Vbri	Udaipur
22	Vijay Kohli	Dept Of Zoology	Assistant Professor	MLS University Udaipur	Udaipur

Dr. Swapan
(DR. SR SWAPANNA)
Secretary

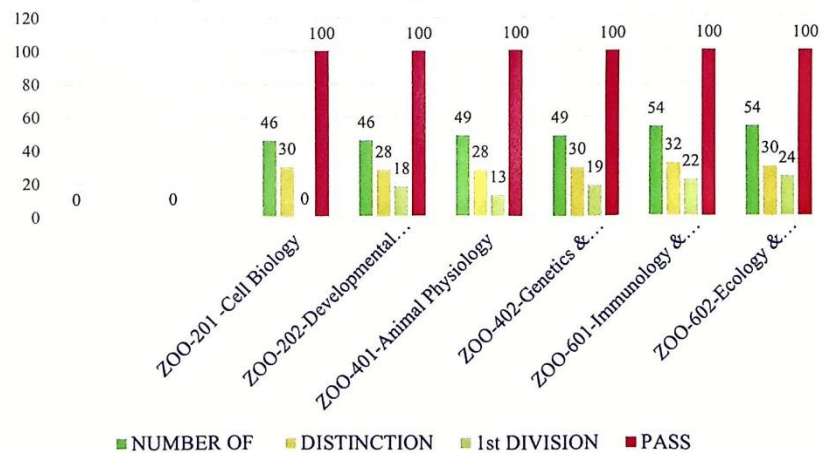
Dr. Mriganka Upadhyay
Head
Department of Zoology
Sophia Girls' College
(Autonomous), Ajmer


Dr. Pearl
PRINCIPAL
SOPHIA GIRLS' COLLEGE
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AJMER

Result Analysis for the Even Semester 2022-23 (EVEN SEM II, IV & VI)

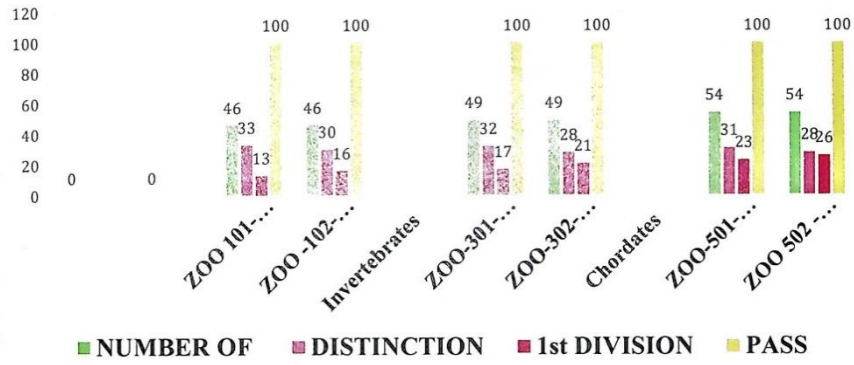
NAME OF THE PAPER	NUMBER OF STUDENTS ENROLLED	DISTINCTION	1 st DIVISION	PASS %
ZOO-201 -Cell Biology	46	30	16	100
ZOO-202-Developmental Biology	46	28	18	100
ZOO-401-Animal Physiology	49	28	13	100
ZOO-402-Genetics & Evolution	49	30	19	100
ZOO-601-Immunology & Biotechnology	54	32	22	100
ZOO-602-Ecology & Biostatistics	54	30	24	100

**RESULT ANALYSIS 2022-23
(EVEN SEM II, IV & VI)**




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RESULT ANALYSIS 2022-23 (ODD SEM-I,III & V)



M. B.
Head
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Sophia Girls' College (Autonomous), Ajmer

Department of Management (B.B.A)

Minutes of

9th Board of Studies – 2023-24

Meeting of the Board of Studies for Business Administration (BBA) was organised on 11th July, 2023 at 12:00 p.m. The following members participated in the meeting-

S.No	Name	Designation	Representation
1	Prof. Smita Shukla	Department of Management Studies, MLSU, Udaipur	University Nominee (Subject Expert)
2	Dr. Pankaj Jain	S.B.J.S. Rampuria Jain College, Bikaner.	Academic Council Nominee (Subject Expert)
3	Dr. Mamta Pankaj Jain	Associate Professor Amity Business School, Jaipur.	Academic Council Nominee (Subject Expert)
4	Mr. Abhishek Sen	MBA & Regional Head, Reliance Nippon Life Insurance, Ajmer	Industry Expert
5	Ms. Divya Maheshwari	MBA, Business Executive Synoptex	Principal Nominee (Alumni)
6	Asmita Sharma	B.B.A (III Year)	Principal Nominee (Student Representative)
7	CA Raman Tiwari	Head, Dept. of Management	Convener
8	Dr. Bhawana Sharma	Associate Professor, Dept. of Management and Commerce	
9	Mrs. Surbhi Mehra	Assistant Professor, Dept. of Management and Commerce	
10	Dr. Varsha Maheshwari	Lecturer, Dept. of Management and Commerce	
11	Mr. Marcel Chaudhary	Lecturer, Dept. of Management and Commerce	

Head

**Department of Management
Sophia Girls' College
(Autonomous), Ajmer**

The agenda items that were discussed in the meeting were as follows

Agenda:-

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4 year B.B.A *Honours and* B.B.A Honours with Research 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of B.B.A *Honours and* B.B.A Honours with Research 2023-24.
5. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.

Agenda 1: To read and approve the Minutes and Action Taken Report of the previous meeting.

The meeting started with the convenor welcoming the members and reading the minutes and the Action Taken Report of the previous meeting and the same was approved by the members.

Agenda 2: To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.



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All the external members congratulated the college for the NAAC 'A+' grading status with 3.28 CGPA . Also they appreciated the contribution of all the members of the department.

Agenda 3: To inform about the Curriculum Design for 4 year B.B.A *Honours and* B.B.A Honours with Research 2023-24 as per the NEP guidelines.

In the next point of agenda, the curriculum design for B.B.A *Honours and* B.B.A Honours with Research 2023-24 as per the NEP guidelines was designed as given below



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4 YEAR UNDER GRADUATE HONOURS PROGRAM

Semester-VII	MAJOR-A1 (6) MAJOR-A2 (6) MAJOR-A3 (4)	-	-	-	-	-	-	-	THEORY A (4) THEORY A (4) (Research Methodology)	24	600
Semester-VIII	MAJOR-A1 (4) MAJOR-A2 (4) MAJOR-A3 (4)	-	-	-	-	-	-	-	THEORY A (6) THEORY A (6)	24	600
Credits	68	40	16	06	06	09	08	03	20	176	4400

On the successful completion of the fourth year, a student shall be awarded an HONOURS Degree.
A Bachelor's degree with Honours requires a total of 160 credits
(to have an Honours Degree Major Subject should have 50% of total credits)

4 YEAR UNDER GRADUATE HONOURS WITH RESEARCH

Semester-VII	MAJOR-A1 (6) MAJOR-A2 (6) MAJOR-A3 (4)	-	-	-	-	-	-	-	THEORY A (4) THEORY A (4) (Research Methodology)	24	600
Semester-VIII	MAJOR-A1 (4) MAJOR-A2 (4) MAJOR-A3 (4)	-	-	-	-	-	-	-	Research Project -II -(12) Or Dissertation -II (12)	24	600
Credits	68	40	16	06	06	09	08	03	20	176	4400

On the successful completion of the fourth year, a student shall be awarded a Degree Honours with Research.
A Bachelor's degree of Honours with Research requires a total of 160 credits

credits	Total	External	Internal
6	150	100	50
4	100	70	30
3	75	55	20
2	50	35	15
1	25	-	25

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FYUP CREDIT SCHEME 2023-24

STRUCTURE OF 3 YEAR UNDERGRADUATE PROGRAM BASED ON NIP (NON-
PRACTICAL SUBJECTS)

S. No.	HONOURS WITH RESEARCH		Total Required Credit (3)	Multidisciplinary Course	Ability Enhancement Course (AEC)	Skill Enhancement Course	Value Added Course	Summer Internship / Social Outreach	Research Project Or Dissertation	Total Required Credit	Total Required Credit
	Required Credit for Major Course (6)	Required Credit for Minor Course (4)									
Semester-I	MAJOR A (4) Basics of Accounting	MAJOR B (4) Principles of Management	MAJOR C (4) Business Ethics	75 (3)	50 ENG (2)	75 (3)	-	-	-	20	500
Semester-II	MAJOR A (4) Organizational Behaviour	MAJOR B (4) Business Statistics	MAJOR C (4) Business Regulatory Framework	75 (3)	50 HIN (2)	-	Phy. Ed (2)	25 (1)	-	20	500
The allocation of the 2 Majors and minor subject is strictly based on merit (Performance in Sem - I & II)											
The student requires 40 credits during the first year of the undergraduate program for qualifying for an Undergraduate Certificate										40	1000
Semester-III	MAJOR-A1 (4) Marketing Management	MAJOR-B1 (4) Cost Accounting	MINOR C (4) Computer Language	-	-	-	0 EVS (2)	-	-	22	550
Semester-IV	MAJOR-A1 (4) Financial Management	MAJOR-B1 (4) Production & Operation Management	MINOR C (4) Purchasing & Material Management	-	50 COMM. ENG (2)	-	-	-	-	22	550
The student requires 80 credits during the second year of the undergraduate program for qualifying for a Diploma										84	1100
Semester-V	MAJOR-A1 (4) Business Environment	MAJOR-B1 (4) Industrial Relations & Industrial Law	-	-	-	75 (3)	Moocs / Swaya m etc (1)	50 (2) Internship /	-	22	550
Semester-VI	MAJOR-A1 (4) Business Policy and Strategic Management	MAJOR-B1 (4) Fundamentals of Entrepreneurship	MAJOR-B2 (4) Banking & Financial System	-	-	75 (3)	75 I. Const / NCC (3)	-	-	22	550
On successful completion of three years, the relevant Undergraduate Degree shall be awarded. A Bachelor's degree requires 120 credits										128	1100
Credits	40	40	16	06	06	09	08	03	-		3200



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4 YEAR UNDER GRADUATE HONOURS PROGRAM

Semester-VII	MAJOR-A1 (6) Consumer Behavior	-	-	-	-	-	-	-	THEORY A (4) Contemporary Issues in Management	24	600
	MAJOR-A2 (6) Direct Tax	-	-	-	-	-	-	THEORY A (4) Integrated Marketing Communication			
	MAJOR-A3 (4) E.A. Commerce	-	-	-	-	-	-				
Semester-VIII	MAJOR-A1 (4) HRD	-	-	-	-	-	-	THEORY A (6) Indian Financial System	24	600	
	MAJOR-A2 (4) Indirect Tax	-	-	-	-	-	-	THEORY A (6) Knowledge Management			
	MAJOR-A3 (4) Market Research	-	-	-	-	-	-				
Credits	68	40	16	06	06	09	08	03	20	176	4400

On the successful completion of the fourth year, a student shall be awarded an HONOURS Degree.
A Bachelor's degree with Honours requires a total of 160 credits
(to have an Honours Degree Major Subject should have 50% of total credits)

4 YEAR UNDER GRADUATE HONOURS WITH RESEARCH

Semester-VII	MAJOR-A1 (6)	-	-	-	-	-	-	-	THEORY A (4)	24	600
	MAJOR-A2 (6)	-	-	-	-	-	-	-	THEORY A (4) (Research Methodology)		
	MAJOR-A3 (4)	-	-	-	-	-	-	-			
Semester-VIII	MAJOR-A1 (4)	-	-	-	-	-	-	-	Research Project -II -(12) Or Dissertation -II (12)	24	600
	MAJOR-A2 (4)	-	-	-	-	-	-	-			
	MAJOR-A3 (4)	-	-	-	-	-	-	-			
Credits	68	40	16	06	06	09	08	03	20	176	4400

On the successful completion of the fourth year, a student shall be awarded a Degree Honours with Research.
A Bachelor's degree of Honours with Research requires a total of 160 credits

credits	Total	External	Internal
6	150	100	50
4	100	70	30
3	75	55	20
2	50	35	15
1	25	-	25



Head

Department of Management
Sophia Girls' College
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Agenda 4: To consider and approve syllabi of B.B.A *Honours and* B.B.A Honours with Research 2023-24.

Then the 4th agenda was discussed and following suggestions were given:-

- In Business Ethics & Sustainability they suggested to add workplace ethics, corporate governance and it was reframed.
- They advised to convert the subject accounting software lab into SEC course as Tally in Semester V.
- They suggested to remove Personality Development Lab and Computer Application (SEM I) Communication Lab (SEM IV) Accounting Software Lab (SEM III) Management Information System (SEM V) and merge Quality Management into Production and Operation Management (SEM IV).
- The Syllabus of Business Policy and Strategic Management was reframed.

Agenda 5: To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.

The nomenclature was finalised as MDC - Business Communication Skills in Semester I and SEC- Tally in Semester V (According to NEP).

Agenda 6 : To consider and approve the Panel of Examiners for the session 2023-24.

The list of Panel of Examiners was discussed and finalised by all the BOS members and faculty members.

Agenda 7: To inform about the Departmental Activities and achievements during the session 2022-23.

In the next point of Agenda, the BOS members were informed about the various webinars conducted by the department. The convenor also informed about the various National and International Collaborations done by the Department.

Agenda 8: To apprise about the last semester results of the session 2022-23.

The result of BBA I, II & III was excellent as it was 100% with the status of pass students.

Head

Department of Management
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Agenda 9: To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

The Department apprised the members about the various courses offered with bearing to Employability, Entrepreneurship and Skill development. The syllabus of the Department has been instrumental in generating employability and entrepreneurial skills among the students and many students have started their own businesses and are working in companies of repute. Ma'am Bhawana read the following list:

Name of the Course	Course Code	Activities/Content with direct bearing on Employability/ Entrepreneurship/ Skill development
Business Ethics and Sustainability	BBA-101	Skill: Corporate Ethical Skills
Business Statistics-I	BBA-102	Skill: Data Analysis
Principles of Business Management	BBA-103	Skill: Managerial Skill
Quantitative Techniques for Management	BBA-104	Employability: Quantitative analyst
Basics of Accounting	BBA-105	Employability: Junior Accountant and Book Keeping skill
Computers for Management	BBA-106	Skill: Computer Operating Skills
Organization Behaviour	BBA-201	Skill: Organizing Skills
Economics For Management	BBA-202	Skill: Micro Analysis skill
Environmental Science and Management	BBA-203	Skill: Environment analysis
Business Regulatory Framework	BBA-204	Skill: Contract and Deed writing skills
Sales and Advertising Management	BBA-205	Skill: Selling Skills
Personality Development & General Awareness Lab	BBA-206	Employability- Management Trainee
Company Law	BBA-301	Employability: Company Creation and compliance

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Cost Accounting	BBA-302	Skill: cost analysis and cost accountant
Business Statistics-II	BBA-303	Skill: Research skills
Functional Management	BBA-304	Skill: Marketing and HR Skills
Business Communication & Managerial Skills	BBA-305	Skill: Communication Skills
Accounting Software Lab	BBA-306	Employability : Assistant to Accountant
Advanced Company Law & Secretarial Practice	BBA-401	Employability: Assistant to Legal Advisor
Business Research	BBA-402	Skill: Data collection and Analysis skills
Purchasing & Material Management	BBA-403	Skill: Purchasing and logistics management skill
Quality Management	BBA-404	Employability: Assistant to Quality inspector
Financial Management - I	BBA-405	Skill: Financial statement analyst
Communication Lab	BBA-406	Skill: Communication Skills
Fundamentals of E Commerce	BBA-501	Skill: Online Business management skills
Financial Management - I	BBA-502	Skill: Financial statement analyst
Business Environment	BBA-503	Skill: Business Analysis
Management Accounting	BBA-504	Employability: Assistant to Finance manager
Industrial Relations and Labour Law	BBA-505	Skill: Industry analysis
Summer Training and Viva-Voce	BBA-506	Employability: on the Job training
Business Taxation	BBA-6011	Skill: Income and Tax Calculation Skills
Auditing	BBA-6021	Skill: Auditing and Standard skills
Corporate Accounting	BBA-6031	Employability: Assistant to Accountant
Indian Banking System	BBA-6012	Employability: Sales Manager
Principles and Practices of Life Insurance	BBA-6022	Employability: Insurance Advisor

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Banks and Institutional Management	BBA-6032	Skill: Bank Operation Skills
Fundamentals of Entrepreneurship	BBA-6015	Skills: Entrepreneurial Skills
Entrepreneurship Development	BBA-6025	Skills: Entrepreneurial Skills
Family & Small Business Management in Entrepreneurship	BBA-6035	Skills: Family Business Management
Business Policy and Strategic Management	BBA-604	Skill: Strategic Analysis Skill
Management Information System	BBA-605	Skill: Data base management skills
Seminar Report & VIVA	BBA-606	Skills: Mental Ability

Agenda 10: To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.

Then the next point of agenda was discussed and details about the alumni placed and those who are pursuing higher education were given to the BOS Members. Also, the BOS Members were informed about the feedback received from the various stakeholders (Students, Parents, Staff Members).

Agenda 11: Any other matter with the permission of the Chair.

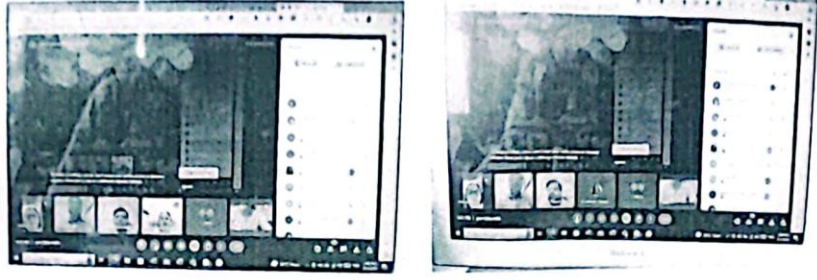
At the end, Convenor Mr. Raman Tiwari thanked all the members of Board of Studies for their valuable suggestions.



Head

**Department of Management
Sophia Girls' College
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Picture



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Department of Management
Sophia Girls' College
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SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER


**Sophia Girls' College, Ajmer
(Autonomous)
Department of Commerce
Minutes of
Board of Studies – 2023-24**

Meeting of the Board of Studies for Department of Commerce was organised on 11-07-2023 at 1:30 p.m. via Google Meet. The following members participated in the meeting

S.No.	Name	Designation	Representation
1.	Dr. MD Agarwal	Department of Business Administration, VMOU, Kota.	V C Nominee
2.	Dr. Prerna Jain	Associate Professor Department of Accounts and Finance, SPC Government College, Ajmer	V C Nominee
3.	Dr. Sunil Mehta	Associate professor, Department of Business Finance & Economics, Jai Narayan Vyas University, Jodhpur	V C Nominee
4.	Dr. Dhanesh Khatri	Associate Professor Faculty of Management Studies, S.B.J.S. Rampuria Jain College, Bikaner.	Academic Council Nominee (Subject Expert)
5.	Dr. Pawan Kumar Patodia	Department of Commerce (ABST), Biyani Group of Colleges, Jaipur.	Academic Council Nominee (Subject Expert)
6.	Dr. Mamta Jain	Department of Commerce (EAFM), University of Rajasthan, Jaipur.	Academic Council Nominee (Subject Expert)

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7.	Dr. Mukesh Mathur	Department of Commerce (EAFM), Mohan Lal Sukhadia University, Udaipur.	Academic Council Nominee (Subject Expert)
8.	Dr. Gaurav Lodha	Department of Commerce, School of Business & Commerce, Manipal University, Jaipur.	Academic Council Nominee (Subject Expert)
9.	Dr. Ashish Mathur	Associate Prof., Jai Narayan Vyas University, Jodhpur.	Academic Council Nominee (Subject Expert)
10.	Mr. Abhishek Sen	Regional Manager Nippon India Life Insurance	Principal Nominee (Industry Expert)
11.	Mr. Mohammad Shahid	Finance Chief HMT Machine Tools Limited, Ajmer	Principal Nominee (Industry Expert)
12.	Mr. Ashish Patni	Branch Manager, Kotak Mahindra Bank Limited, Ajmer	Principal Nominee (Industry Expert)
13.	Ms. Ravina Jain	B.com. Mcom(ABST), CS, Poddar Pigments Limited, Jaipur	Principal Nominee (Alumni)
14.	Ms. Anchal Vijay	BDM. SBI Life Insurance	Principal Nominee (Alumni)
15.	Deepti Bapna	M.Com (EAFM)	Principal Nominee (Alumni)
16.	Ms. Ananya Tak	B.Com (III Year)	Principal Nominee (Student Representative)
17.	Ms. Chanchal Motwani	B.Com (III Year)	Principal Nominee (Student Representative)
18.	Ms. Simran Manglani	B.Com (III Year)	Principal Nominee (Student Representative)
19.	CA Raman Tiwari	Head, Dept. of Commerce	Convener


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20.	Mr. Deepak Balani	Assistant Professor, Department of Commerce, Sophia Girls' College (Autonomous), Ajmer
21.	Dr. Bhawana Sharma	Assistant Professor, Department of Management, Sophia Girls' College (Autonomous), Ajmer
22.	Dr. Surbhi Mehra	Assistant Professor, Department of Management, Sophia Girls' College (Autonomous), Ajmer
23.	Mrs. Yuvnika Sogani	Assistant Professor, Department of Commerce, Sophia Girls' College (Autonomous), Ajmer
24.	Dr. Varsha Maheshwari	Assistant Professor, Department of Management, Sophia Girls' College (Autonomous), Ajmer

The agenda items that were discussed in the meeting were as follows

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design for 4 year Year B. Com ABST/BADM/EAFM Honours and B. Com ABST/BADM/EAFM Honours with Research programs 2023-24 as per the NEP guidelines.
4. To consider and approve syllabi of Year B. Com ABST/BADM/EAFM Honours and B. Com ABST/BADM/EAFM Honours with Research programs 2023-24.
5. To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.
6. To consider and approve the Panel of Examiners for the session 2023-24.
7. To inform about the Departmental Activities and achievements during the session 2022-23.
8. To apprise about the last semester results of the session 2022-23.
9. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
10. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
11. Any other matter with the permission of the Chair.

Agenda 1: To read and approve the minutes and Action Taken Report of the previous meeting

The meeting started with the convenor welcoming the members after which Mrs. Yuvnika Sogani read the minutes of the previous meeting and the same was approved by the members.

Agenda 2: To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same:


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The institution successfully underwent the NAAC evaluation process and secured the 'A+' grade. The achievement reflects the institution's commitment to excellence in education and overall performance in various parameters.

The department actively participated in the data collection process and provided accurate and comprehensive information to the NAAC assessment team. The faculty and staff of the department were recognized for their dedication to quality education and research initiatives.

The department's innovative teaching methodologies and industry-academia collaborations were commended during the evaluation.

Agenda 3: To inform about the Curriculum Design for 4-year B. Com ABST/BADM/EAFM Honours and B. Com ABST/BADM/EAFM Honours with Research 2023-24 as per the NEP guidelines

Mr. Raman Tiwari presented a comprehensive template on the proposed curriculum design for the 4-Year B. Com ABST/BADM/EAFM Honours and B. Com ABST/BADM/EAFM Honours with Research programs for the academic year 2023-24. The template focused on aligning the curriculum with the National Education Policy (NEP) guidelines and incorporating the necessary updates for enhancing the learning outcomes and overall student experience.

The following key components were highlighted:

- Introduction of interdisciplinary courses to foster holistic learning and interdisciplinary knowledge exchange.
- Integration of skill-based courses to enhance employability and entrepreneurial capabilities among students.
- Incorporation of research-oriented courses and projects for students opting for the Honours with Research program.
- Emphasis on experiential learning, industry internships, and practical exposure to bridge the gap between academia and industry.
- Inclusion of ethical and sustainable business practices in relevant subjects.
- Flexibility in choosing electives to accommodate individual interests and career goals.

Attendees engaged in an interactive discussion regarding the proposed curriculum design. The following points were raised and discussed:

BOS Members appreciated the focus on research-oriented courses and suggested the inclusion of specialized workshops for research methodology. They also emphasized the importance of ensuring a balance between theoretical concepts and practical application in skill-based courses, suggested exploring opportunities for collaboration with industry partners to facilitate internships and real-world projects.



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FYUP CREDIT SCHEME 2023-24

STRUCTURE OF 3 YEAR UNDERGRADUATE PROGRAM BASED ON NEP (NON-PRACTICAL SUBJECTS)

S. No	HONOURS WITH RESEARCH II			Multidisciplinary Course (6)	Ability Enhancement Course (4)	Skill Enhancement Value Added Course (2)	Summer Internship/ Social Outreach (2)	Research Project/ Dissertation (2)	Total Required Credit	Total Required Credit
	Required Credit for Major Course (6)	Required Credit for Minor Course (4)	Total Required Credit (16)							
Semester I	MAJOR A Financial Accounting (4)	MAJOR B Principles of Management (4)	MAJOR C Business Economics (4)	75	50 T.S.C. (2)	Found. of Literacy & L. Commerce (2)			20	500
Semester II	MAJOR A Cost Accounting (4)	MAJOR B Business Law (4)	MAJOR C Economics (4)	75	50 T.S.C. (2)		15 (1)	15 (1)	20	500
The allocation of the 2 Majors and minor subject is strictly based on merit (Performance in Sem - I & II)										
The student requires 40 credits during the first year of the undergraduate program for qualifying for an Undergraduate Certificate										
Semester III	MAJOR A1 Business Statistics (4)	MAJOR B1 Company Law (4)	MINOR C Financial Management (4)						22	550
	MAJOR A2 Cost Accounting and Decision Making (4)	MAJOR B2 Business Environment (4)				50 T.S.C. (2)				
Semester IV	MAJOR A1 Advanced Accounting (4)	MAJOR B1 E-Commerce (4)	MINOR C Money and Banking (4)			50 COMM. ENG. (2)			22	550
	MAJOR A2 Business Research Method (4)	MAJOR B2 Fundamentals of Entrepreneurship (4)								
The student requires 80 credits during the second year of the undergraduate program for qualifying for a Diploma										
Semester V	MAJOR A1 Income Tax (4)	MAJOR B1 Industrial Relations and Labour Law (4)				75 (3)	Minor's Requirement (1)	50 (2)	22	550
	MAJOR A2 Auditing (4)	MAJOR B2 Business Ethics and Corporate Governance (4)					Summer Internship			
Semester VI	MAJOR A1 Income Taxes (4)	MAJOR B1 Principles of Management (4)				75 (3)	75 (3)	Ind. Const. (3)	22	550
	MAJOR A2 Financial Reporting (4)	MAJOR B2 Human Resource Management (4)								
On successful completion of three years, the relevant Undergraduate Degree shall be awarded. A Bachelor's degree requires 120 credits										
Credits	40	40	16	06	06	09	08	03	128	3200

4 YEAR UNDERGRADUATE HONOURS PROGRAM

Semester VII	MAJOR A1 (6) International Management/ Retail Management MAJOR A2 (6) Advanced Performance Management MAJOR A3 Operational Research/ Sales & Advertising Management (4)								THEORY A Management of Financial Services (4) THEORY A (4) (Research Methodology)	24	600
Semester VIII	MAJOR A1 Advanced Auditing and Taxation/ Statistical Management (4) MAJOR A2 Corporate Finance/ International Business Management (4) MAJOR A3 Accounting Theory and Practice/ Labour/ HR Management (4)								THEORY A Project Management (6) THEORY A Entrepreneurship Development (6)	24	600
Credits	68	40	16	06	06	09	08	03	20	176	4400
On the successful completion of the fourth year, a student shall be awarded an HONOURS Degree. A Bachelor's degree with Honours requires a total of 160 credits (to have an Honours Degree Major Subject should have 50% of total credits)											


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4 YEAR UNDER GRADUATE HONOURS WITH RESEARCH													
Semester VII	MAJOR A1 (6)										THEORY A Project Management (4) THEORY A (4) (Research Methodology)	24	600
	MAJOR A2 (6)												
	MAJOR A3												
Semester VIII	MAJOR A1										Research Project II (12) Or Dissertation II (12)	24	600
	MAJOR A2												
	MAJOR A3												
Credits	68	40	16	06	06	09	08	03	20		176	4400	


On the successful completion of the fourth year, a student shall be awarded a Degree Honours with Research.
A Bachelor's degree of Honours with Research requires a total of 160 credits.

Agenda 4: To consider and approve syllabi of Year B.Com ABST/BADM/EAFM Honours and B. Com ABST/BADM/EAFM Honours with Research programs 2023-24.

The attendees engaged in a detailed discussion on the proposed syllabi for the Year B.Com ABST/BADM/EAFM Honours and B. Com ABST/BADM/EAFM Honours with Research programs. The discussions primarily focused on the following aspects:

- **Course Structure:** The committee reviewed the proposed course structure, including the number of credit hours, mandatory courses, electives, and core subjects. Feedback was provided regarding the inclusion of specific topics and their alignment with the program's objectives.
- **Research Program Integration:** The integration of the research program components into the syllabi was discussed. The committee emphasized the importance of fostering research skills among the students and suggested incorporating research methodologies and project work throughout the program.
- **Industry Relevance:** The relevance of the syllabi to the current industry demands and job market trends was analyzed. The committee highlighted the significance of incorporating practical and contemporary case studies to equip students with real-world problem-solving abilities.
- **Incorporating Emerging Trends:** The committee considered including emerging trends and technologies related to the subjects, ensuring that the students are exposed to the latest developments in the field.
- **Assessment and Evaluation:** The assessment and evaluation methods for the courses were deliberated upon, and suggestions were made for adopting a mix of examinations, assignments, presentations, and project evaluations to ensure comprehensive learning outcomes.

After a comprehensive discussion, the committee unanimously approved the syllabi for the Year B.Com ABST/BADM/EAFM Honours and B. Com ABST/BADM/EAFM Honours with


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Research programs for the academic year 2023-24, subject to minor revisions as discussed during the meeting.

Agenda 5: To consider and approve the syllabi for Diploma, Generic Elective Course /SEC /AEC/ Multidisciplinary Course 2023-24.

After thorough discussions, the committee reached a consensus and approved the syllabi for the Multidisciplinary Course as Fin Tech, Financial Literacy and E Commerce as Skill Enhancement Course for the academic year 2023-24. However, certain minor modifications were suggested during the meeting and will be incorporated before final approval.

Agenda 6: To consider and approve the Panel of Examiners for the session 2023-24.

After a comprehensive discussion, the committee made the following decisions regarding the Panel of Examiners for the session 2023-24:

- The list of potential examiners was approved, and their names will be included in the Panel of Examiners for the specified subjects or courses.
- The committee agreed to maintain a balance between experienced examiners from previous sessions and introduce new examiners with suitable qualifications and expertise.

Agenda 7: To inform about the Departmental Activities and achievements during the session 2022-23.

The head of the department provided a comprehensive overview of the Departmental Activities and achievements during the session 2022-23. The discussions highlighted the following key points:

- **Academic Excellence:** The department excelled in maintaining a high standard of academic performance, with students achieving remarkable results in examinations and competitive tests.
- **Research Initiatives:** The department actively encouraged research initiatives among faculty members and students, resulting in several research papers published in reputable journals and conference proceedings.
- **Seminars and Workshops:** Various seminars, workshops, and guest lectures were organized to enhance the knowledge and skills of students and faculty members in emerging areas of the field.
- **Student Participation:** The department actively participated in various intercollegiate and national-level competitions, with students securing prizes and recognition in diverse academic and co-curricular events.

The attendees acknowledged and appreciated the department's remarkable achievements and contributions during the session 2022-23. The head of the department expressed gratitude to the faculty members, students, and staff for their dedicated efforts and teamwork.

Agenda 8: To apprise about the last semester results of the session 2022-23.


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During the meeting, the Convener presented an overview of the last semester results for the session 2022-23. The discussions centered around the following key points:

- **Overall Performance:** The Convener provided an analysis of the overall performance of the students in the last semester. This included data on the pass percentage, the number of students who received distinctions, and any notable achievements.
- **Subject-wise Performance:** The results for each subject were discussed, highlighting the average scores and the performance distribution. Any trends or patterns in subject-wise results were analyzed.
- **Successes and Challenges:** The convener shared success stories of students who excelled academically and acknowledged the efforts of faculty members who contributed to the students' success.

The attendees appreciated the efforts of faculty members and students in achieving the academic outcomes for the last semester. The convener acknowledged the importance of continuous improvement and assured the attendees that feedback and suggestions would be taken into consideration for the betterment of future results.

Agenda 9: To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.

During the meeting, the Convener presented the courses that have been designed to promote employability, skill development, and entrepreneurship in accordance with the guidelines of the National Education Policy (NEP). The committee reviewed the list of courses offered by the department and identified those that align with the objectives of NEP, particularly those that emphasize employability, skill enhancement, and entrepreneurship. The papers that foster entrepreneurship skills, innovation, and an entrepreneurial mindset were highlighted, as they play a crucial role in promoting self-employment and job creation.

Agenda 10: To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.

During the meeting, the Convener presented an overview of the student progressions, alumni placements, and stakeholder feedback for the session 2022-23. The discussions revolved around the following key points:

Student Progressions: The Convener provided data on the number of students who progressed to the next academic year or graduated during the session 2022-23. This included information on the percentage of students who successfully completed their studies and any notable achievements.

Alumni Placements: The Convener shared information about the placements of alumni during the session 2022-23. This included data on the percentage of students who secured jobs in various industries and organizations, as well as those who pursued higher studies.

Stakeholder Feedback: The feedback received from various stakeholders, including students, faculty, parents, and employers, was discussed. The Convener highlighted the key points from the feedback and the institution's response to address any concerns.

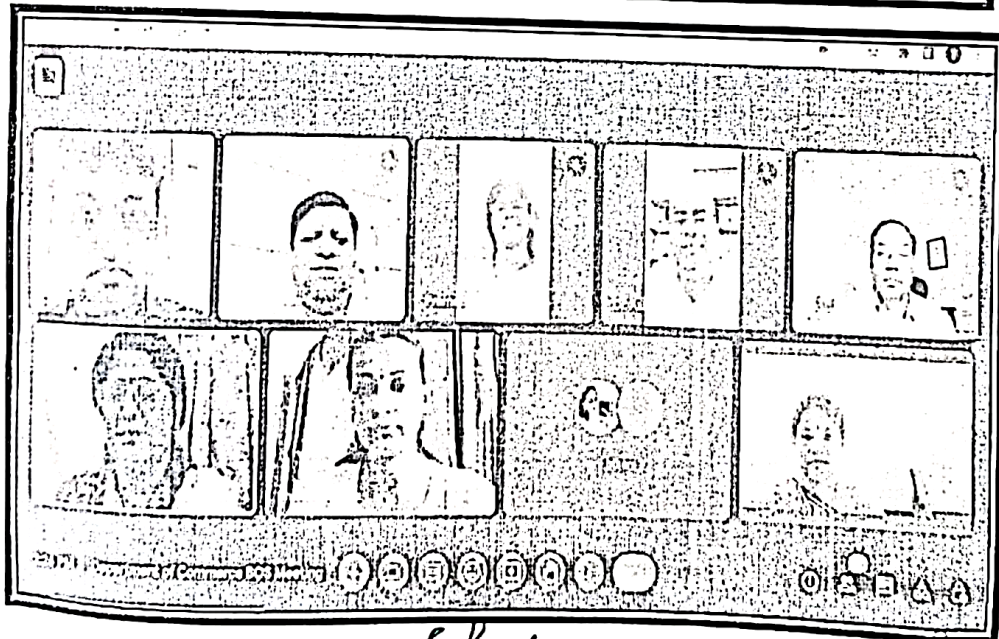
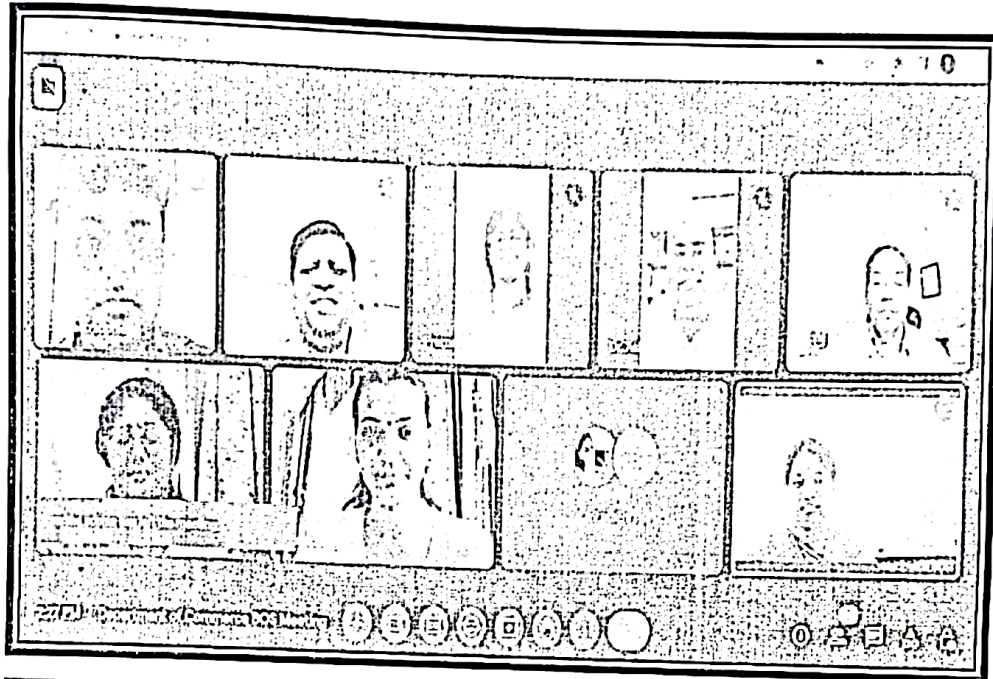

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The attendees acknowledged the positive outcomes of the session 2022-23, including the high student progressions, successful alumni placements, and valuable stakeholder feedback. The institution's commitment to enhancing employability and skill development was appreciated.

At the end, Convenor Mr. Raman Tiwari thanked all the members of Board of Studies for their valuable suggestions.



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SOPHIA GIRLS' COLLEGE
(AUTONOMOUS)
AJMER

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Head
Department of Commerce
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(Autonomous), Ajmer



SOPHIA GIRLS' COLLEGE (AUTONOMOUS), AJMER

Sophia Girls' College (Autonomous), Ajmer BOS Minutes - Department of Computer Science

The 9th Board of Studies meeting was conducted online on 11th July 2023 through Google meet.
The following members were present in the meeting:-

S.No.	Name	Designation	Position	Attendance
1.	Prof. Neeraj Bhargava	Head, Department of Computer Science MDS University, Ajmer	Vice Chancellor Nominee	Absent
2.	Mr. Gautam Chaturvedi	Head, Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Convener	
3.	Prof. Reena Dadhich	Head Dept. of Computer Science, University of Kota, Kota	Academic Council Nominee (Subject Expert)	Online
4.	Dr. Leena Bhatia	Associate Prof., Dept. of Computer Science, S.S. Jain Subodh PG College (Autonomous), Jaipur	Academic Council Nominee (Subject Expert)	Online
5.	Mr. Amit Kapoor	Director, Academic Hub IT Division KKSS Pvt. Ltd., Kapoor Chambers, Kesar Ganj, Ajmer	Industry Expert	Absent
6.	Dr. Ritu Bhargava	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
7.	Dr. Neha Sharma	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
8.	Mrs. Kiran Bhagnani	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
9.	Mr. Rishi Saxena	Department of Computer Science Sophia Girls' College (Autonomous), Ajmer	Member	
10.	Ms. Somya Abhichandani	Senior Front End Engineer, Corestrat Labs Pvt. Ltd. Bengaluru.	Principal Nominee (Alumni Representative)	Online
11.	Miss Vanshika Gupta	M.Sc. (CS)- Sem.-III Sophia Girls' College (Autonomous), Ajmer	Principal Nominee (Student Representative)	Online

Agenda:-

1. To read and approve the minutes and Action Taken Report of the previous meeting.
2. To inform about the NAAC 'A+' grading of the Institution along with department's contribution to the same.
3. To inform about the Curriculum Design of 3 year BCA, 4 year B.CA. Honours and B.C.A. Honours with Research 2023-24 as per the NEP guidelines approved by the College Academic Council.
4. To consider and approve syllabi of B.C.A., B.C.A Honours, B.C.A. Honours with Research, Vocational Computer Application (VCA) according to the NEP and M.Sc. Computer Science for the 2023 Batch
5. To consider and approve the syllabi for Skill Enhancement Course and Multidisciplinary Course 2023-24.
6. To inform about the Departmental activities and achievements during the session 2022-23.
7. To apprise about the last semester results of the session 2022-23.
8. To notify about the courses offered leading to generation of employability, skill development and entrepreneurship as per the NEP.
9. To inform about the student progressions, alumni placements and stakeholder feedback for the session 2022-23.
10. Any other matter with the permission of the Chair.

Any other matter with the permission of the Chair**Minutes:-**

The Convener formally welcomed and introduced all the members to the 9th Board of Studies meeting, after that the agenda of the meeting were discussed one by one.

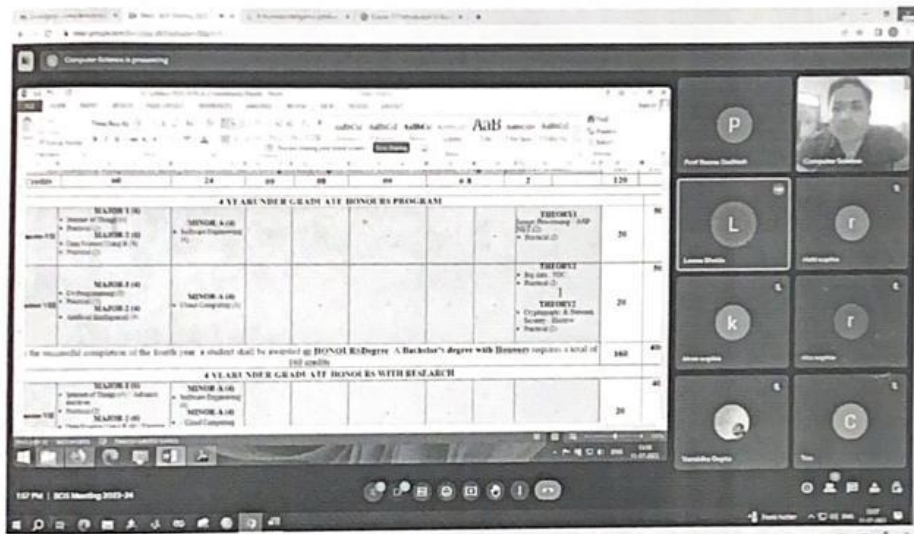
1. The Convener read the Minutes and Action Taken Report of the previous BOS meeting which was proposed by Dr. Ritu Bhargava & seconded by Dr. Neha Sharma after which The Board Members passed & approved the BOS Minutes and Action Taken Report.
2. As per the agenda, the Convener discussed curriculum design and syllabus for 3 year BCA, 4 year B.CA. Honours, 4 year B.C.A. Honours with Research and Vocational Computer Application of 2023-24 as per the NEP guidelines approved by the College Academic Council and proposed to approve the syllabi for the same.
3. The Convener discussed the syllabus of M.Sc. Computer Science for the 2023 batch.
4. The Convener discussed and proposed to approve the syllabi for Skill Enhancement Course and Multidisciplinary Course 2023-24 as per the NEP guidelines.
5. The committee suggested:
 - a. Incorporating MOOCs courses.
 - b. Taking Cyber Security awareness as open elective or Multidisciplinary Course
 - c. Add Advance Excel as Value Added Course
 - d. Incorporate HTML in the III unit of the E Commerce paper.
 - e. Incorporate basics of Operating System in the content of Open Source Operating System
 - f. Change the semester of Website Development paper and its name with Web Technology and also incorporate Java Script in it.
 - g. Incorporate basics of networking in MCS-102 Computer Networks paper of M.Sc. Computer Science Semester –I instead of advance simulation tools.
6. The Committee approved the Syllabus of 3 year BCA, 4 year B.CA. Honours and B.C.A. Honours with Research, Vocational Computer Application, Skill Enhancement Course and Multidisciplinary Course for 2023 Batch as per the NEP guidelines.

7. The Committee approved the Syllabus of M.Sc. Computer Science for the 2023 batch
8. Mr. Rishi Saxena informed the Committee about the 100% syllabus covered last year through Blended mode and explained the methods of E-learning adopted by the Department and the members appreciated the initiative. The members were apprised about the e-content developed by the each faculty members.
9. Mrs. Kiran Bhagnani informed the Committee about the feedback taken from various stakeholders on the syllabus / infrastructure / Teaching Pedagogy.
10. A brief report was presented by Dr. Neha Sharma on various activities organized by the Department in the academic year 2022-23.

In the end Mr. Rishi Saxena gave thanks to all the BOS members for attending the meeting. The meeting was conducted on google meet using the following link

<https://meet.google.com/iim-sxvg-sfk>

Photographs of the Meeting:



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